



From mountain to sea

# Privacy Notice

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- The processing of instrumental tuition fees, discounts and exemptions

Your information is collected by Aberdeenshire Council

The Legal Basis for collecting the information is:

Personal Data	
Performance of a Contract	X

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

The data is needed to provide instrumental tuition. If the correct information is not provided the service will not be able to provide tuition.

Your information will be shared with the following recipients or categories of recipient:

Instrumental Music Service Manager  
Admin Support Officer  
Music Instructor  
SEEMiS

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

“Not applicable”.

The retention period for the data is:

6 years



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The following automated decision-making, including profiling, will be undertaken:

“Not applicable”.

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner’s Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task;
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.