



From mountain to sea

# Street naming and numbering

## Policy

March 2022



Policy Status	Approved
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Policy Sponsor	P McKay, Head of Service, Roads & Infrastructure
Authorised by	Infrastructure Services Committee
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## 1 Introduction

A clear and logical street naming and numbering system is essential to ensure the effective delivery of mail and, even more importantly, that properties can be quickly and accurately located by emergency services.

## 2 Policy statement

**Aberdeenshire Council recognises the importance to its communities of the street naming and numbering service it provides and endeavours to deliver this in a professional, efficient and consistent manner.**

**We will:**

- **Provide clear guidance on what is acceptable in a “Street Naming and Numbering Manual”;**
- **Involve local ward members and the local community council in the street naming process;**
- **Only approve new street names which comply with the guidance in the Manual; and**
- **Undertake street numbering logically and consistently following the guidance in the Manual.**

## 3 Scope

This Policy shall apply to:

- All roads (including existing and proposed roads) within Aberdeenshire.

## 4 Implementation and compliance

Aberdeenshire Council’s “Street Naming and Numbering Manual” contains detailed direction on street naming and numbering in Aberdeenshire.

The Roads Policy and Asset Manager will be responsible for updating the manual to reflect changes in legislation and any other improvements or amendments considered to be needed.

The Roads Development Manager shall be responsible for ensuring that guidance in the manual is complied with and that applications are processed in accordance with this Policy.

Local Roads and Landscape Managers shall be responsible for the maintenance of street nameplates within their areas.

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