

# NOTE OF PETERHEAD DEVELOPMENT PARTNERSHIP INTERIM MEETING

Tuesday, 16<sup>th</sup> January 2018

## The Chamber, Buchan House, Peterhead

Present: Councillors Stephen Smith (Chair), Anne Allan, Dianne Beagrie, Norman Smith, and Iain Sutherland; Martin Danziger, Alison Gardner, Elaine McCarron, Robert McGregor, Phyllis Mundie, Christine Webster and Chris White.

Apologies: Councillor Alan Fakley.

### Action

#### Welcome and apologies

Councillor S Smith welcomed everyone to the interim meeting. Apologies were received from Councillor Fakley.

#### Drummers Corner Enhancement – Draft Brief

A copy of the Draft Brief for the Enhancement of Drummers Corner, Peterhead was circulated along with 2 Plans.

Elaine advised that Plan 1 highlighted the section being referred to as Drummers Corner throughout the draft brief, noting that the carriageway section has been left out. Plan 2 highlighted the area within Drummers Corner we would like to be lit up with effective lighting.

Councillor N Smith noted that the wording “bank” should be removed from between 4 and 50 on the corner of Thistle Street and Marischal Street. Elaine explained that the map was lifted from the OS System, however, she would try to delete it.

EMcC

Elaine advised the Brief would be circulated to a number of consultants along with the Choose Peterhead report, quotes received from BT and specifications from Peter Fraser detailing what is already in Drummers Corner.

*2.1.1 - Electricity* – the consultants will be expected to either use their own internal team or outsource the design works for an updated electricity provision for events and community usage.

Councillor Sutherland added that the BID Group have a Digital Town Centre project listed in their Business Plan and it would be useful for Elaine to meet with Ken Duncan, the BID Manager, to ensure the BIDs requirements are also included and the electricity works are futureproofed. Elaine confirmed she was meeting with Ken later in the afternoon to discuss further.

EMcC

Once the consultant has been selected, various meetings will be held to ensure the specifications for all groups are covered – for example Scottish Week etc.

*2.1.1 - II Telephone Kiosks* – one telephone box has to remain in Drummers Corner, however, consultants have been asked to ensure it is a more modern, up to date telephone box which is appropriate for the Peterhead weather.

*2.1.6 Horticultural Scheme* – it was agreed that the trees in Drummers Corner are doing very well (5 out of the 6 are healthy). It has taken a long time to get them to the stage they are at and they may not survive being uprooted so they should stay where they are if possible.

It was suggested the document Peter Fraser compiled with Bob Davis on plants/planting in Peterhead should also be circulated with the Brief for the consultants information.

EMcC

*2.1.3 The Drum* – two options have been suggested to the consultants: (1) improve and revamp or (2) replace with a new structure. We will be guided by the consultants, but it may be cheaper to commission a complete redesign than to revamp the existing one.

*2.1.4 Lighting and Safety* – as highlighted in Plan 2, the area we would like illuminated more, with robust vandalism proof lighting.

Councillor Allan asked that we ensure the covered area in front of H Samuel etc is not left in the shadow of the new lighting. Elaine confirmed we are working closely with John Morgan and Resource Efficient Scotland to assist with the lighting on the canopy over the shopping units (from Semi-Chem round to Argos).

The lighting units will need to fit in with the lighting already there and confirmation has been received from the Council's Lighting Department to replace the 4 lighting units on Marischal Street.

*2.1.5 Seating* – the Brief will be reworded following a discussion with Councillor Calder on Monday. Councillor Allan asked for the seating to all be inward facing. Chris advised Elaine that there is an additional granite "boat" seat being stored at the depot.

EMcC

*2.1.7 Project Budget* - £150,000 (including fees) is the indicative budget and will act as the guide figure for the consultants.

The designs will come back with estimated costings and this will give us a good idea of what you get for your money. The consultants have been asked to design three options for Drummers Corner (1) Drum, (2) Lighting and Safety and (3) seating.

It was agreed that is important to get the design right and a view will be taken at a later date of how much will need to be spent. The Partnership recognise we might not get everything we want for £150,000, however, it allows us to go to tender.

Once a design has been chosen a report will be presented to the Buchan Area Committee for approval.

*2.4 Equalities and Disability Discrimination Legislation* – the consultants should already be fully aware of the DDA, however, just to ensure Elaine has added it to the Brief.

*2.5 Project Timings* – it is unsure whether we will require Planning Permission until we know what the design is going to look like. If required, it is hoped the planning will be submitted in May and work will start following Scottish Week at the end of July with an estimated completion by the end of October.

*Noticeboard* - A query was raised about the noticeboard next to the phone boxes. It was confirmed that if a noticeboard is required it would be included in the street furniture works.

*Bins* - It was agreed the bins need to be really robust, practical and vandalism proof. Elaine confirmed there would be continual dialogue with the preferred consultants and street furniture including bins would be discussed fully.

An additional section will be added to the Brief regarding street furniture requiring to be robust and a maintenance plan.

*Flag Stones* - Elaine advised that Councillor Calder had requested that the surfacing is completely replaced as it is unsightly and stained. It was agreed this is not an option, however some of the flag stones need to be lifted and re-grouted (Elaine has asked Philip Leiper for a note of the number of flag stones left in storage to replace the broken ones). It was suggested that it may be an idea to replace the broken stones with a different material / colour to make a feature. It was agreed the area would benefit from a deep clean, similar to the work carried out in Fraserburgh. It was also thought replacement stones would still suffer from future staining. Once the stones are cleaned they would need to be sealed again to keep them looking fresh. The BID Group will also be looking at cleaning over and above the Aberdeenshire Council's statutory duty – Elaine will have a discussion with Ken and John from BID.

EMcC

*John Morgan* - Elaine advised that as John Morgan owns the properties to the side of the area we are looking at, everything will be done with his consent.

*Consultants* - Elaine and Peter Fraser are currently working on a list of consultants for the Brief to be sent to.

EMcC

### **Date and time of next meeting**

The next meeting of the Peterhead Development Partnership will be held on Tuesday, 27<sup>th</sup> March at 12noon in the Chamber, Buchan House, Peterhead.

ALL