

To:- Councillors D A Aitchison, P Bell, M Boulton, J Cooke, J B Cox, G Graham, R Grant, P K Johnston, J Latham, B A Topping, S Wallace, and I Yuill

Aberdeen City Substitute Members:
Councillors, N Copeland, B Cormie, B Hunt ,S Macdonald, T Mason, and J Reynolds

Aberdeenshire Substitute Members:
Councillors C Buchan, A Forsyth, S Leslie, D Lonchay, I Mollison, and G Reid

STRATEGIC DEVELOPMENT PLANNING AUTHORITY

**THURSDAY 1 FEBRUARY, 2018 at 2.00 P.M.
COMMITTEE ROOM 1, WOODHILL HOUSE**

Your attendance is required at a meeting of **STRATEGIC DEVELOPMENT PLANNING AUTHORITY** to be held on THURSDAY, 1 FEBRUARY, 2018 at 2.00 P.M. at the above address.

Director of Business Services
Aberdeenshire Council

B U S I N E S S

(All reports prepared by the Senior Planner, Strategic Development Plan, unless otherwise stated)

1. Sederunt, Declarations of Members' Interests
2. Minute of the Strategic Development Planning Authority Meeting of 20 September, 2017 (Pages 3-7)
3. Main Issues Report (TO FOLLOW)
4. Planning (Scotland) Bill – Call for Evidence Submission (TO FOLLOW)
5. Strategic Development Planning Authority Bulletin (Pages 8-15)
6. Strategic Development Planning Authority Budget Monitoring as at 30 November, 2017 – Report by Treasurer (Pages 16-17)
7. Strategic Development Planning Authority Financial Regulations – Report by Treasurer (Pages 18-18)

8. Strategic Transport Fund – Supreme Court Ruling (TO FOLLOW)

9. Date of Future SDPA Meetings

- 21 March, 2018 – Town House, Aberdeen
- 27 June 2018 – Woodhill House;
- 26 September 2018 – Town House;
- 19 December 2018 – Woodhill House; and
- 20 March 2019 – Town House.

Should you require any further information about this Agenda, please contact Jan McRobbie,
Tel, (01467) 538371 or email jan.mcrobbie@aberdeenshire.gov.uk

STRATEGIC DEVELOPMENT PLANNING AUTHORITY

ABERDEEN, 20 September 2017. Minute of Meeting of the STRATEGIC DEVELOPMENT PLANNING AUTHORITY. Present:- Councillor Marie Boulton, Chairperson; Councillor John Cox, Vice Chairperson; and Councillors Aitchison, Bell (as substitute for Councillor Hunt – for items 4-6), Buchan (as substitute for Councillor Topping), Cooke, Forsyth (as substitute for Councillor Johnston), Latham and Wallace.

Apologies: Councillors Hunt, Topping and Yuill.

Officers:

Strategic Planning Authority: Strategic Development Plan Manager (D Jennings) and Senior Planner (T Walsh).

Aberdeen City Council: Planning and Sustainable Development (G Beattie) Committee Services Officer (I Robertson) and Team Leader, Legal Planning and Environment (E Carlisle).

Aberdeenshire Council: Accountant (B Allan), Director of Infrastructure Services (S Archer) and Head of Planning and Building Standards (R Gray).

Audit Scotland: (A MacDonald).

MINUTE OF THE PREVIOUS MEETING OF 30 JUNE 2017

1. The Authority had before them the minute of the previous meeting of 30 June 2017 for approval.

The Strategic Development Plan Manager noted that the SDPA's recent consultation response on the Kingsford Football Stadium application would be considered under item 5 (SDPA Bulletin) of today's agenda; and

He advised that the development of the Main Issues Report as part of the Strategic Development Plan would be the subject of the workshop session that would follow today's business meeting. He confirmed that the final Main Issues Report would be presented to a future meeting of the SDPA for approval.

The Authority Resolved:-

- (i) to approve the minute as a correct record; and
- (ii) to note the information provided.

AUDITED ANNUAL ACCOUNTS 2016-17

2. The Authority had before them a report by the SDPA Treasurer which presented the audited annual accounts for 2016-17 to be approved by the SDPA for signature and for the information of the Authority, the Independent Auditor's report on the audit.

The report recommended:-

That the SDPA approve for signature the audited Statement of Accounts for 2016-17.

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Brian Allan (Accountant, Aberdeenshire Council) advised that there were no significant changes to the accounts from when the unaudited accounts were previously presented to the Authority. He noted that all queries highlighted by Audit Scotland had been addressed.

The Authority resolved:-

To approve for signature the audited Statement of Accounts for 2016-17.

ANNUAL AUDIT REPORT 2016-17

3. The Authority had before them a report by the SDPA Treasurer that provided the external auditor's annual report in respect of the 2016-17 audit of the Aberdeen City and Shire Strategic Development Planning Authority's annual accounts.

The report recommended:-

That the SDPA consider the auditor's report including the action plan.

Brian Allan highlighted the two recommendations within the Action Plan and advised that financial regulations would be reviewed and revised during 2017-18; and a review of working arrangements would be carried out in early 2018 to take into account the CIPFA: Delivering Good Governance in Local Government Framework (2016) a local code adopted thereafter.

Anne MacDonald (Audit Scotland) explained that Audit Scotland had provided unqualified opinions on the annual accounts; the appropriateness of the governance statement, including the management commentary and the remuneration report; and the review of financial sustainability. Ms MacDonald noted that there were a number of outdated regulatory references within governance documents and these references should be reviewed by the Authority.

The Authority resolved:-

To note the auditor's report and the action plan.

SDPA BUDGET MONITORING 2017-18

4. The Authority had before them a report by the SDPA Treasurer which provided the budget monitoring position for 2017/18 as at 31 August 2017.

The report recommended:-

That the Authority notes the budget monitoring position as at 31 August 2017.

Brian Allan explained that there had been no significant movements since the Authority's previous meeting and confirmed that costs associated with the legal challenge lodged at the Court of Session could be covered at this point by using existing SDPA reserves.

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The Authority resolved:-

To note the budget monitoring position as at 31 August 2017.

SDPA BULLETIN

5. The Authority had before them an information bulletin by the Strategic Development Plan Manager, which informed Members on key issues relating to the work of the Authority where no decisions were currently required and where verbal updates were provided on each item since publication.

Details contained within the bulletin included:-

(1) Strategic Transport Fund Legal Challenge Update

The Strategic Development Plan Manager advised that the Supreme Court was yet to make a ruling on the matter but expected this to be made within the next couple of months.

(2) Scottish Government Consultation – Places, People and Planning – Position Statement

The Strategic Development Plan Manager noted that the SDPA had provided a consultation response on the Position Statement and anticipated the Scottish Government would hold a workshop to inform the detail of the Planning Bill which was due to be published later in 2017-18. He explained that the consultation response highlighted the Authority's view that housing and infrastructure were not fully covered within the Position Statement.

(3) Planning applications of strategic importance

The Strategic Development Plan Manager noted that the SDPA had now provided three consultation responses on the Kingsford Football Stadium application which was due to be determined by Aberdeen City Council on 11 October 2017. He also confirmed that the mixed use development at Blackdog had not been called in by Scottish Ministers and Aberdeenshire Council was now able to release the consent.

(4) Housing Market Activity

The Strategic Development Plan Manager explained that local housing market activity had steadied and referred to recent market data which recorded a slight increase in annual transactions and the stabilisation of house prices.

(5) World First for Peterhead – Floating Windfarm

The Strategic Development Plan Manager noted that five turbines were now in place and electricity would be generated from the facility from October 2017. He highlighted

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the uniqueness of the development as it was the world's first full-scale floating windfarm.

(6) Moray Offshore Windfarm

The Strategic Development Plan Manager advised that the windfarm had received Contract for Difference funding from the UK Government earlier this month having received consent from Marine Scotland and Aberdeenshire Council in 2014. He explained that significant upgrades to the onshore electricity transmission infrastructure would be required and at capacity the windfarm would be able to provide the equivalent of over 110% of local electricity demand. This would be on top of the 51% generated in 2016 from onshore sources.

(7) Kintore Station

The Strategic Development Plan Manager informed the Authority that all objections to the compulsory purchase order had been withdrawn which he welcomed.

(8) Transport Scotland's Rail Infrastructure Strategy Consultation

The Strategic Development Plan Manager noted that the SDPA had provided a consultation response on the Strategy.

(9) Harbour Expansion (Aberdeen and Peterhead)

The Strategic Development Plan Manager advised that the SDPA supported harbour expansions in both Aberdeen and Peterhead which aimed to primarily support the energy and fishing sectors.

(10) A96 Aberdeen – Inverness

The Strategic Development Plan Manager explained that the development was at the design stage of the process and highlighted that the next stage would be very important as the following 18-24 months would determine, amongst other issues the route and alignment of the A96 duelling.

(11) Scottish Government's Programme for Government 2017-18

The Strategic Development Plan Manager noted that the Programme had included early stage support to underpin the feasibility of the Acorn Project at St Fergus in Aberdeenshire. Under this project, emissions would be transported from the Central Belt to St Fergus through an existing pipeline for storage under the North Sea. He noted that this development differed from previous carbon capture and storage proposals which had recently fallen through at Peterhead Power Station.

Thereafter there were questions on wind turbines and the transmission of wind turbine produced electricity in Norway; carbon capture and storage; the terms of the Contract

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for Difference used by the UK Government to support renewable energy technologies; the development of mega battery technology; and proposed upgrades to the onshore electricity transmission infrastructure between Peterhead and Rothienorman, including a new substation near New Deer to support the Moray Offshore Windfarm.

The Authority resolved:-

To note the content of the bulletin and the verbal updates provided.

DATES FOR FUTURE MEETINGS

7. The Authority had before them a list of proposed SDPA meeting dates for 2018/19.

All meetings would commence at 2:00pm:-

27 June 2018 – Woodhill House;
26 September 2018 – Town House;
19 December 2018 – Woodhill House; and
20 March 2019 – Town House.

The Clerk advised that the dates had been drafted by the respective clerks from Aberdeen City and Aberdeenshire Councils and care had been taken to avoid scheduling conflicts. He noted that if members found there were significant scheduling conflicts they should contact the relevant clerk and they would review the meeting dates in consultation with the Chair, Vice Chair and the Strategic Development Plan Manager.

The Authority resolved:-

- (i) to approve the 2018-19 meeting schedule;
- (ii) to instruct the clerks to send appointments to members and officers who support the SDPA; and
- (iii) to instruct the clerks to review the distribution lists to ensure that all members receive appointments and agendas for future meetings.

- COUNCILLOR MARIE BOULTON, Chairperson

ABERDEEN CITY & SHIRE STRATEGIC DEVELOPMENT PLANNING AUTHORITY

Date: 1 February 2018

Title: SDPA Bulletin

1 Local Development Plans

- 1.1 The local development plans (LDPs) of both councils are up-to-date.

Aberdeen City LDP

- 1.2 The [Aberdeen Local Development Plan \(2017\)](#) was adopted by Aberdeen City Council on 20 January 2017. Under current legislation Planning Authorities are required to prepare a new development plan at least every 5 years.
- 1.3 The Development Plan Scheme 2018 states that it is planned to publish a Main Issues Report in January 2019 which will be the starting point for engagement with the next Local Development Plan.

Aberdeenshire LDP

- 1.4 The [Aberdeenshire Local Development Plan \(2017\)](#) was adopted by Aberdeenshire Council on 17 April 2017. Again given the current 5 year development plan cycle, work is underway on the evidence base for the next LDP.
- 1.5 Aberdeenshire's draft Development Plan Scheme 2018 is going to be discussed at Aberdeenshire Council's Infrastructure Services Committee on 25 January 2018. It advises that it is intended to publish a Main Issues Report in November 2018.

2 Planning applications of strategic importance

- 2.1 Since the 20 September 2017 meeting of the SDPA, SDPA officers submitted an additional supplementary consultation response to Aberdeen City Council relating the application for a Football Stadium and Training Facilities at Kingsford. This response was approved by both the Chair and Vice-Chair before submission.

Football Stadium and Training Facilities, Kingsford

- 2.2 The SDPA has submitted a total of 4 responses in relation to this application over the course of 2017 on the basis of additional information being submitted by the applicant (see Appendix 3). The new information does not alter the SDPA's assessment of the application but over the course of the assessment there has been the added complexity of a proposed a footbridge over the A944 dual

carriageway to mitigate the impact of fans crossing the road in substantial numbers. The SDPA's previous responses are set out in Appendix 3.

- 2.3 A further pre-determination hearing took place on 18 January 2018, with a decision being taken on the application on 29th January 2018 (verbal update on determination).

3 Employment Land Audit

- 3.1 Aberdeenshire Council and Aberdeen City Council published the annual Employment Land Audit in December 2017.
- 3.2 The audit details the availability of allocated employment land across the two Authorities and can be found on the Aberdeenshire Council website (<http://publications.aberdeenshire.gov.uk/dataset/employment-land-audit>)

4 Planning Performance Framework

- 4.1 On 3rd January 2018 the SDPA received feedback from the Scottish Government on its Planning Performance Framework 2016/2017 (Appendix 3).
- 4.2 In the context of the Planning (Scotland) Bill reference was made to the importance of improving performance monitoring. The feedback in relation to the SDPA's Planning Performance Framework was largely positive.

PLANNING PROPOSAL	
Local planning authority: Aberdeen City Council	
Proposal: Proposed Community and Sports Facilities, Football Academy, (comprising outdoor pitches, pavilion, ancillary buildings), Stadium (20,000 capacity), ancillary uses, formation of access roads, parking and associated landscaping and engineering works Land At West Kingsford (North Of The A944 Road) Skene Road Aberdeen AB15 8QR	
Reference No: 170021/DPP	Date received: 21 November 2017
Case Officer: Gavin Evans	Target date: 12 December 2017

STRATEGIC PLANNING OBSERVATIONS	
Context	The SDPA responded to the initial consultation on 20 February 2017, with two supplementary response submitted on 17 July 2017 and 30 August following further information submitted by the applicant. This is therefore the fourth response and submitted in light of the further tranche of additional information submitted by the applicant on 21 November 2017 relating primarily to; alternative site and co-location, public benefits, economic benefits and pedestrian access via a footbridge.
Alternative sites and co-location	It has been asserted by the applicant that there are multiple benefits if the club bases all its facilities at one site. Previously submitted information implied that greater financial efficiencies were one of the main drivers to colocation and as such other sites were discounted on this basis. Further information has now been submitted which highlights delivery issues such as the lease at Kings Links or a reluctance to sell land to the applicant at Loirston.
	The applicant's latest supporting statement argues that the current zoning of the Kings Links site as Urban Green Space, Green Space Network and Coastal Management Area contradicts the SDPs identification of the site as a community stadium. Where in fact if a proposal were to come through the transparent LDP allocation process such policy issues could be addressed and the community properly engaged.
	In terms of the Loirston site considerable time has passed since approval was granted for a stadium and land development has moved on. It is stated that there is now insufficient developable land available on site to build a stadium and the required onsite parking. Judging by the footprint of the then proposal and current plans it would appear to be true.
	The above does not demonstrate the need for co-location except that there is not a suitable <u>allocated</u> 25ha site available within Aberdeen City. It is felt that the justification is still not sufficient to co-locate activities on one site. As advised in the SDPA response of the 30 August 2017 it would be better to conduct the sequential test on the basis of separating the stadium from the training facilities.
Economic benefits	In the SDPA's initial note of 20 February 2017, concerns were raised about the potential loss of jobs in Seaton and the impact on the City Centre in terms of lost revenue generated through match day trade. The Aberdeen & Grampian Chamber of Commerce (AGCC) has submitted a separate economic assessment of the benefits of the proposal which suggests more jobs

will be created by the proposal than were initially suggested in the EKOS report. This more optimistic view is predominantly based on assumptions of stadium attendances and AFC hosting further events such as European and International football games, concerts, conferences and fine dining.

More events would mean a greater intensity of use and would appear to contradict the applicant's assertion it would be an intermittently used facility. The additional information discusses the issue of job losses in a deprived area and the loss of revenue to city centre businesses. While the report suggests this may be low in terms of the overall north east economy it does not mean these sums are inconsequential to small enterprises. When benefits are discussed it is in a context of revenue generation at Kingsford and for AFC. At a time when there is increased focus on the regeneration of Aberdeen City Centre and recognition of its value as a regional asset the potential loss of employment and business revenue undermines these efforts.

Pedestrian overbridge

The supporting information asserts that the proposed footbridge will be sufficient for the pedestrian movements across the A944. Given the volume of pedestrians crossing the A944 before and after games, the width of the bridge and the uncertainty regarding parking provision is it considered unlikely this is the case. The indicative design shows no disabled access but it is assumed that this would be addressed through the assessment of a detailed planning application.

OTHER OBSERVATIONS AND POLICY CONCLUSION

The applicant has provided additional information in support of the application since its original submission on three occasions. While this is appreciated, the revised information has not addressed in the concerns raised in the SDPA's previous submissions. As such the SDPA's position remains the same.

The additional information suggests in order to be a financially successful development there needs to be a higher intensity of use. It is the SDPA's opinion that the proposal is a 'high footfall generating use' and as such a higher intensity of use would seem to confirm this. The justification for the need to co-locate the stadium with the training / community facilities has been updated and states sequentially preferable sites are not available, including sites at Loirston and Kings Links (identified in the SDP as potential stadium sites) as they are not 25Ha or that landowners are unwilling to sell to AFC. However if the proposed uses were at separate locations then a sequential test would follow the sequential 'town centre first' approach of SPP or accord with the aims and objectives of the SDP in that it would not be based on site size rather site suitability.

The SDPA understands and supports the desire of AFC to improve its facilities but the proposed development in its current form and location remains contrary to the Aberdeen City and Shire Strategic Development Plan. As previously stated; the proposal would result in the loss of 25Ha of greenbelt, the coalescence of urban areas (Westhill and Kingswells), would be an inappropriately located development. It would give rise to unsustainable travel patterns and be contrary to the modal shift sought by the SDP in that it has limited accessibility for active travel and public transport when compared to identified stadium sites in the SDP. Finally it is likely to have a negative impact on the City Centre.

Author: Tom Walsh	Date: 18 December 2017
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Note: This is a consultation response provided by the Aberdeen City and Shire Strategic Development Planning Authority (SDPA) to inform Aberdeen City Council in the exercise of its functions under the Town and Country Planning Act 1997. The SDPA does not (and cannot) form a view as to whether the application

should be granted or refused. The weight to be attached to this response is a matter for Aberdeen City Council.



T: 0300 244 4000
E: scottish.ministers@gov.scot

Councillor Marie Boulton
Chair
Aberdeen City and Shire SDPA

3rd January 2018

Dear Cllr Boulton

PLANNING PERFORMANCE FRAMEWORK FEEDBACK 2016/17

Please find attached feedback on your planning performance framework report for the period April 2016 to March 2017.

You will be aware that we recently introduced the Planning Bill to the Scottish Parliament. The Bill aims to support effective performance across a range of planning functions. It includes specific provisions to strengthen and improve performance monitoring; to appoint a national performance co-ordinator to provide advice and recommendations; and powers to conduct assessments and if necessary require improvements to be made. This structured approach is essential to improving the reputation of the system across the country. It aims to provide better support to authorities, whilst recognising that other factors and stakeholders, impact on your performance.

I appreciate that resourcing is a critical issue for you, and the Bill includes provisions for discretionary charging to allow greater local flexibility. Following the Bill, we will consult on revising the fee regime to better reflect the developments which are being brought forward.

We will continue to liaise with COSLA, SOLACE and Heads of Planning Scotland as the Bill progresses through the Parliamentary process. I would like to take this opportunity to encourage you all to actively engage - this is a fantastic opportunity to make our system work better to enable planners to deliver the high-quality development our communities need, and it is important that voices from all viewpoints are heard. You can monitor the progress of the Bill on the Parliament website at: www.parliament.scot/parliamentarybusiness/Bills/106768.aspx

Kind Regards

KEVIN STEWART

CC:Tom Walsh, SDP Manager

PERFORMANCE MARKERS REPORT 2016-17

Name of planning authority: Aberdeen City and Shire SDPA

The Red, Amber, Green ratings are based on the evidence provided within the PPF reports. Where no information or insufficient evidence has been provided, a 'red' marking has been allocated.

No.	Performance Marker	RAG rating	Comments
6	Continuous improvement: <ul style="list-style-type: none"> progress/improvement in relation to PPF National Headline Indicators; and progress ambitious and relevant service improvement commitments identified through PPF report 	Green	<p>You have achieved all the key outcomes in the National headline Indicators.</p> <p>You indicate you have accomplished all of your service improvement commitments, with further work on two of the actions being carried over into the 2017/2018 year. You also identify two additional service improvement commitments for the coming year.</p>
7	Strategic development plan less than 5 years since adoption	Green	The SDP remains up-to-date.
8	Development plan scheme – next LDP: <ul style="list-style-type: none"> on course for adoption within 5 years of current plan(s) adoption; and project planned and expected to be delivered to planned timescale 	Green	<p>Your SDP remains on course for adoption within the statutory period.</p> <p>It is clear you are aware of and prepared for the possible constraints posed by impending election cycles and will plan accordingly to ensure that SDP development remains on track.</p>
9	Elected members engaged early (pre-MIR) in development plan preparation – if plan has been at pre-MIR stage during reporting year	Green	We note evidence of early engagement of elected members through the joint Nestrans seminar and workshops with SDPA members.
10	Cross sector stakeholders* engaged early (pre-MIR) in development plan preparation – if plan has been at pre-MIR stage during reporting year <small>*including industry, agencies and Scottish Government</small>	Amber	Although you did not meet your development plan scheme engagement/consultation commitments, we welcome mention of your intention to engage stakeholders via the online engagement tool "Dialogue" in preparation for the production of a Main Issues report.
13	Sharing good practice, skills and knowledge between authorities	Green	You demonstrate a commitment to sharing good practice through your regular meetings with other SDPAs and attendance at central and local government training sessions.

ABERDEEN CITY AND SHIRE
Performance against Key Markers

Marker		2012-13	2013-14	2014-15	2015-16	2016-17
1	Decision making timescales	N/A	N/A	N/A	N/A	N/A
2	Processing agreements	N/A	N/A	N/A	N/A	N/A
3	Early collaboration	N/A	N/A	N/A	N/A	N/A
4	Legal agreements	N/A	N/A	N/A	N/A	N/A
5	Enforcement charter	N/A	N/A	N/A	N/A	N/A
6	Continuous improvement					
7	Local development plan					
8	Development plan scheme					
9	Elected members engaged early (pre-MIR)	N/A	N/A	N/A	N/A	
10	Stakeholders engaged early (pre-MIR)	N/A	N/A	N/A	N/A	
11	Regular and proportionate advice to support applications	N/A	N/A	N/A	N/A	N/A
12	Corporate working across services	N/A	N/A	N/A	N/A	N/A
13	Sharing good practice, skills and knowledge					
14	Stalled sites/legacy cases	N/A	N/A	N/A	N/A	N/A
15	Developer contributions	N/A	N/A	N/A	N/A	N/A

Overall Markings (total numbers for red, amber and green)

	Red	Amber	Green
2012-13	0	1	3
2013-14	0	2	2
2014-15	0	1	3
2015-16	0	0	4
2016-17	0	1	5

ABERDEEN CITY & SHIRE STRATEGIC DEVELOPMENT PLANNING AUTHORITY

Date: 01 February 2018

Title : SDPA Budget Monitoring position as at 30 November 2017

1 Purpose of Report

- 1.1 The purpose of this report is for the Strategic Development Planning Authority (SDPA) to note the budget monitoring position for 2017/18 as at 30 November 2017.

2 Recommendations

- 2.1 It is recommended that the Authority:
 - a) Notes the budget monitoring position as at 30 November 2017

3 Background

- 3.1 The budget for the SDPA was considered at the meeting on 22 March 2017.

4 Proposal

- 4.1 The budget monitoring report showing expenditure for 2017/18 is attached as Appendix 1 to this report for Members' consideration.
- 4.2 The Authority will note that as expected other than staff costs and legal expenses there has been little other expenditure this year. The Legal Fees relate to the legal challenge that was lodged at the Court of Session during the year.
- 4.3 Both Partner Councils contribute equal amounts to the Authority. Any potential additional contributions, as a result of the legal challenge, will be formally requested from the partners once the final invoices have been received from the solicitors acting on our behalf.

**Alan Wood, Treasurer
17 January 2018**

Report prepared by Brian G Allan, Accountant

STRATEGIC DEVELOPMENT PLANNING AUTHORITY

	ACTUAL 2016/17 £'000	REVISED BUDGET 2017/18 £'000	ACTUAL TO NOV-17 £'000	%	REVISED FORECAST 2017/18 £'000	NOTES
Staff Costs						
1 Salaries and Wages	75	92	61	66.30%	92	
2 Superannuation	15	16	12	75.00%	16	
3 National Insurance	9	9	7	77.78%	9	
4 Other Staff Costs	0	0	0	0.00%	0	
	99	117	80		117	
Premises Costs						
5 Other Property Costs	0	0	0	0.00%	0	
	0	0	0		0	
Administration Costs						
6 Printing, Stationery and Postages	0	8	0	0.00%	4	
7 Telephone Costs	0	0	0	0.00%	0	
8 Course Expenses	0	2	0	0.00%	1	
9 Advertising and Promotions	1	1	0	0.00%	1	
10 Other Administration Costs	3	4	2	50.00%	4	
	4	15	2		10	
Transport Costs						
11 Travel and Subsistence	1	2	1	50.00%	2	
	1	2	1		2	
Supplies and Services						
12 Purchase of Equipment	0	1	0	0.00%	1	
13 Purchase of Materials	0	1	0	0.00%	1	
14 Legal Expenses	52	260	86	33.08%	166	1
15 Other Supplies and Services	2	9	0	0.00%	5	
16 Consultant Fees	0	5	0	0.00%	2	
17 Work Done by Outside Contractor	0	0	0	0.00%	0	
	54	276	86		175	
Gross Expenditure	158	410	169	41.22%	304	
Income						
18 Aberdeen City Council	(79)	(153)	(84)	54.90%	(84)	
19 Aberdeenshire Council	(79)	(153)	(84)	54.90%	(84)	1
20 Other Income	0	(104)	0	0.00%	(136)	1
Total Income	(158)	(410)	(168)	40.98%	(304)	
Net Expenditure	0	0	1		0	

Notes

By providing a provision for a further £80,000 for Legal Expenses and utilising the balance within Reserves, the 2017/18 contributions from the two authorities can be maintained in line with the budget.

ABERDEEN CITY & SHIRE STRATEGIC DEVELOPMENT PLANNING AUTHORITY

Date: 01 February 2018

Title : Financial Regulations

1 Purpose of Report

- 1.1 The purpose of this report is for the Strategic Development Planning Authority (SDPA) to approve the adoption of revised Financial Regulations.

2 Recommendations

- 2.1 It is recommended that the Members of the SDPA:

- a) Note the revision to the Strategic Development Planning Authority's Financial Regulations.

3 Background

- 3.1 Following a recommendation in the 2016/17 Annual Audit Report by Audit Scotland, presented to the September Meeting, a revised set of Financial Regulations have been created.

4 Proposal

- 4.1 A set of Financial Regulations is attached as Appendix 1 to this report for Members' consideration.
- 4.2 As per the recommendation made by Audit Scotland, these revisions will update the Financial Regulations to reflect the requirements of the 2014 Regulations.

**Alan Wood, Treasurer
17 January 2018**

Report prepared by Brian G Allan, Accountant

