



From mountain to sea

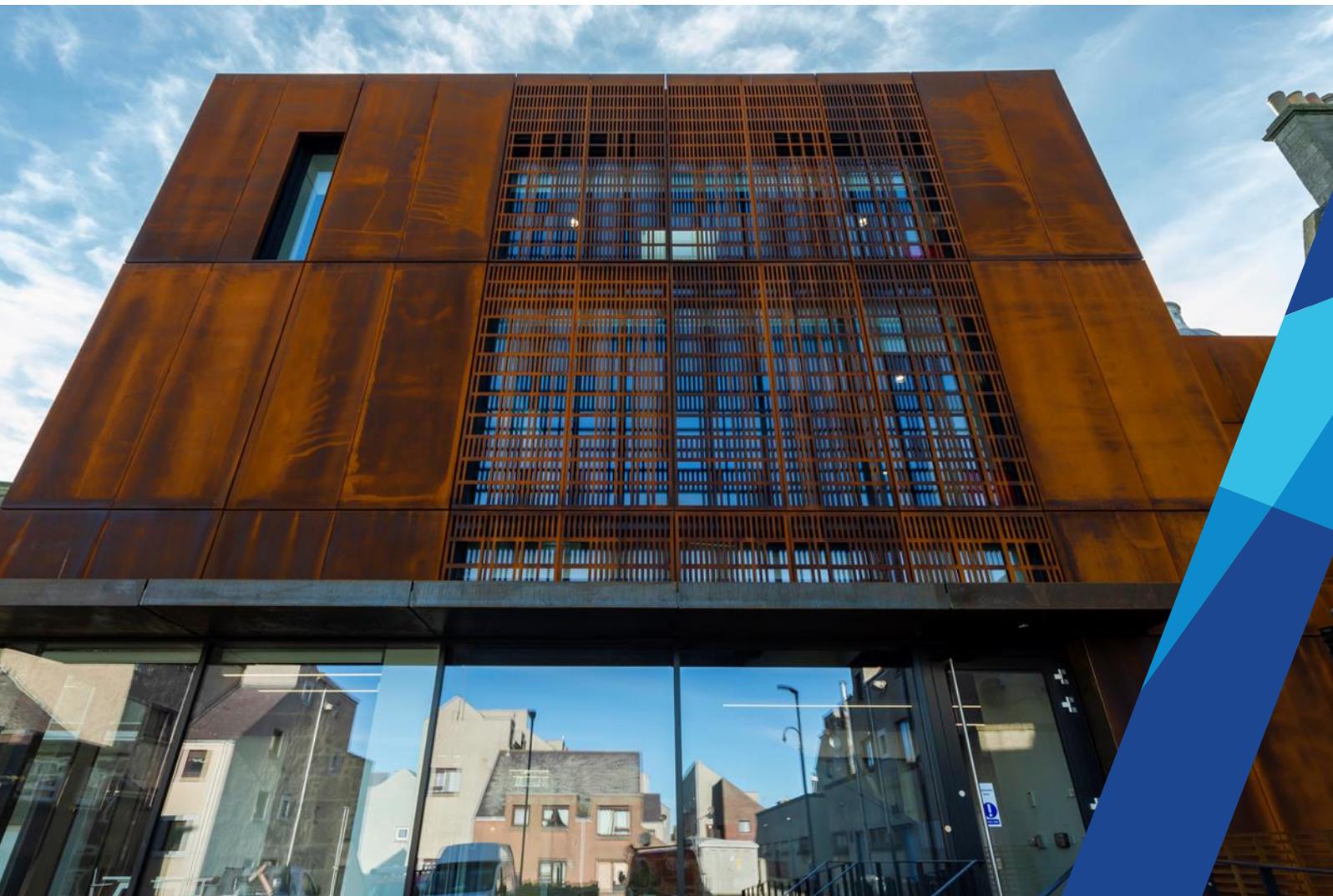
Appendix 2

# Aberdeenshire Council

## Built Heritage Strategy

2021-2024

*“We will aim to provide the best conservation, management, enhancement and promotion of Aberdeenshire’s Built Heritage for the benefit of current and future generations”*



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**Visit**  
**[aberdeenshire.gov.uk/environment/built-heritage/](https://aberdeenshire.gov.uk/environment/built-heritage/)**

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## 1 Introduction

From mountain to sea Aberdeenshire's historic environment boasts a rich, diverse, and valuable resource. Ranging from historic castles to crofts, coastal fishing towns to hill forts, historic churchyards to country houses (set within designed landscapes) ancient stone circles, Pictish carved stones, planned towns and historic harbours - all define what is special about Aberdeenshire. Many are recognised for their importance and are designated conservation areas, listed buildings, gardens and designed landscapes, battlefields, and scheduled monuments. What's more, the built heritage is an essential component of the character of Aberdeenshire contributing to its sense of place, cultural identity, social well-being, economic growth, and lifelong learning. It helps make Aberdeenshire a desirable place to live, work and visit.

The Environment Team conserve, manage, enhance, and promote the built heritage within Aberdeenshire. The built heritage resource is finite and as such must be carefully managed in a sustainable way. This involves partnership working across the Council with community groups, national agencies, landowners, businesses, and individuals. The core of the Team's work is based around providing specialist-built heritage advice to development management, undertaking conservation area designations/reviews, managing non-operational historic assets, developing and implementing major heritage-led regeneration projects and conservation work across Aberdeenshire. Additionally, the Team promotes good design of new development affecting the historic environment.

This Strategy shows where the Environment Team clearly deliver, and contribute to Scottish Government and Aberdeenshire Council priorities, and provides a structured approach to service delivery.

## 2 Scope of Strategy

The Strategy is primarily an Aberdeenshire Council operational document to help manage the Environment Team's work and deliver national and local priorities.

The Strategy provides a structured approach to service delivery for the next 3 years. Through the period of the Strategy there will be a requirement to consider the challenges of our changing environment and the changing needs of our present, and potential, user groups. To reflect these changes and challenges, an annual action plan will be prepared which will provide detailed actions on the delivery of the Strategy and reflect new and emerging priorities. A report will be prepared each year to highlight progress.

There are separate strategies covering other areas of the Team's work.

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### 3 Policy Context

A position statement on National Planning Framework 4 was published in November 2020 and sets out the proposed context for development planning in Scotland to 2050. It is expected that NPF 4 will concentrate on 4 outcomes.

- Net-Zero Emissions
- A Wellbeing Economy
- Resilient Communities
- Better, Greener Places

The table below lays out the national framework and shows how the Built Heritage Strategy connects to it.

The Council currently has six strategic priorities which sit under three pillars which are: Our People, Our Environment, Our Economy.

- The priorities under Our People are Education and Health and Wellbeing.
- The priorities under Our Environment are Infrastructure and Resilient Communities.
- The priorities under Our Economy are Economy and Enterprise and Estate Modernisation.

Underpinning the Priorities are several key principles.

- Right people, right places, right time
- Responsible finances
- Climate and sustainability
- Community Planning Partnership Local Outcome Improvement Plans
- Human rights and public protection
- Tackling poverty and inequalities
- Digital infrastructure and economy.

The team contributes to a number of these priorities through work on the built heritage and particularly those related to Environment and Economy.

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## Environment Team Built Heritage Strategy Policy Context

<p><b>Scottish Government Purpose</b></p>	<p><b>To focus government and public services on creating a more successful country, with opportunities for all to flourish, through increasing sustainable economic growth.</b></p>			
<p><b>Scotland Performs</b></p> <p><b>Scottish Government National Outcomes (A1)</b></p>	<p><i>National Outcome</i></p> <p>We live in communities that are inclusive, empowered, resilient and safe</p>	<p><i>National Outcome</i></p> <p>We value, enjoy, protect and enhance our environment</p>	<p><i>National Outcome</i></p> <p>We are creative and our vibrant and diverse cultures are expressed and enjoyed widely.</p>	<p><i>National Outcome</i></p> <p>We tackle poverty by sharing opportunities, wealth, and power more equally.</p>
<p><b>Scottish Government National Plans, Policies &amp; Strategies (A2-4)</b></p>	<p>Our Place in Time – The Historic Environment Strategy for Scotland</p>		<p>National Planning Framework (NPF) 3 and emergent NPF 4</p> <p>Scottish Planning Policy 2020</p>	<p>Tourism Development Framework for Scotland</p>
<p><b>Aberdeenshire Council Vision</b></p>	<p><b>Serving Aberdeenshire from mountain to sea – the very best of Scotland</b></p>			
<p><b>Aberdeenshire Council Plans &amp; Strategies (B1-5)</b></p>	<p>Council Priorities 2020</p>			
<p><b>Aberdeenshire Council Plans &amp; Strategies (B1-5)</b></p>	<p>Council Plan 2020-22</p> <p>Local Outcomes Improvement Plan 2017-27</p>			
<p><b>Aberdeenshire Council Plans &amp; Strategies (B1-5)</b></p>	<p>Corporate Asset Management Plan 2015-20</p> <p>Town Centre First Framework</p>			
<p><b>Aberdeenshire Council Plans &amp; Strategies (B1-5)</b></p>	<p>Infrastructure Services Service Delivery Plan</p> <p>Local Development Plan 2017/2021</p>			
<p><b>Aberdeenshire Council Plans &amp; Strategies (B1-5)</b></p>	<p>Aberdeenshire Council Regeneration Strategy 2016 - From Strategy to Action: Developing Excellence in our North Coast Communities</p>			
<p><b>Aberdeenshire Council Plans &amp; Strategies (B1-5)</b></p>	<p>A Cultural Strategy for Aberdeenshire Council 2018 - 2028</p>			

<p><b>Environment Team Vision</b></p>	<p><b>We will aim to provide the best conservation, management, enhancement and promotion of Aberdeenshire's built heritage for the benefit of current and future generations.</b></p>
<p><b>Conservation Area and Listed Buildings Strategy (C1)</b></p>	<p>Aberdeenshire Council Built Heritage Strategy 2021 - 2024</p>
<p><b>Environment Team Plans (C1a-b)</b></p>	<p>Annual Team Action Plans Annual Individual Workplans</p>

## 4 Aberdeenshire Council and Environment Team (Built Heritage) Vision

It is Aberdeenshire Council's vision.

*"To be the best area and the best Council in Scotland".*

It is the vision of the Environment Team that the benefits gained from Aberdeenshire's unique built heritage should be available to those who live, work, and visit Aberdeenshire. The value of these resources, the need to protect and enhance them through sustainable management (for this and future generations) should be fully understood.

The Environment Team (Built Heritage) vision.

*"We will aim to provide the best conservation, management, enhancement and promotion of Aberdeenshire's Built Heritage for the benefit of current and future generations."*

## 5 Aberdeenshire Council Environment Team (Built Heritage) Resources

Aberdeenshire Council's Environment Team is part of the Planning and Environment Service within Infrastructure Services. The team is divided north and south, each serving 3 administrative areas. Posts currently employed to undertake work on listed buildings, conservation areas, historic non-operational assets and heritage led regeneration projects are shown in Table 1. The Service also hosts the North East of Scotland's Preservation Trust (NESPT) administrator post. These are supported by 2 full time equivalent (FTE) Team Leaders, who are also involved in supporting staff on Natural Heritage work. Currently staff are based in Stonehaven, Banff, Inverurie and Fraserburgh but are working from home during the COVID-19 pandemic.

**Table 1: Environment Team (Built Heritage) staff resources**

<b>Environment Team (Built Heritage) North Buchan, Banff and Buchan, Formartine</b>	
Environment Planner	2 FTE
Fraserburgh 2021 Project Staff	1 FTE (temporary to end 2021)
Historic Assets Management Project (HAMP)	0.6 FTE
<b>Environment Team (Built Heritage) South Garioch, Marr, Kincardine and Mearns</b>	
Environment Planner	1.4 FTE
NESPT Administrator assigned, and costs recovered from NESPT	1 FTE

The current total budget available for built heritage work is set out below.

<b>Environment Team (Built Heritage) Budget Allocation 2021- 24</b>	
Planning and Building Services Revenue budget (2021/22)	£229,000 per year
Planning and Building Services Capital budget (2021-22)	£20,000 (per year)
Heritage Led Regeneration Funding (2021-22)	£2,714,000

This is currently allocated as below.

<b>Regular Annual and Biennial Projects</b>	
<b>Project</b>	<b>Allocated Budget (AC)</b>
Design Awards	£12,000 biennial
Materials Store	£15,000 per year (including staff costs)
Historic Asset Management Project	£ 200,000 per year (including staff costs)
Doors Open Day	£ 2,000 per year
Compulsory Purchase and Repairs Notices	£ 20,000 per year (Capital)

<b>Time Restricted Bespoke Projects</b>			
<b>Project</b>	<b>Delivery Dates</b>	<b>Allocated Budget (AC) for 2020/21</b>	<b>External Funding for 2020/21</b>
Fraserburgh 2021 Heritage Led Regeneration	2016 - 2021 (end Dec 2021)	£312,977	£736,692 NLHF £516,311 HES £173,000 TCF £145,000 PBIF
GrowBanff@TheVinery 2022	2021 - 2021	£95,000	£663,768 RCGF £99,067 STCF

#### Funding Key

- NLHF – National Lottery Heritage Funding
- HES – Historic Environment Scotland
- STCF – Town Centre Fund
- PBIF - Place Based Investment Fund
- RCGF - Regeneration Capital Grant Fund

The Environment Team has traditionally taken the lead on built heritage work within Aberdeenshire Council. There is a statutory duty and responsibility of Planning Authorities to protect and enhance the historic environment as set out in the Planning (Listed Building and Conservation Area) (Scotland) Act 1997 and in Ancient Monuments and Archaeological Areas Act 1979.

Staff from other teams and external bodies also perform key tasks in support of the vision, including:

- Specialist Services Team Archaeology staff
  - Sustainability Information and Research Team
  - Structures Team for work on historic bridges
  - Planning Policy and Development Management
  - North East Scotland Preservation Trust (NESPT)
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## 6 Built Heritage Strategy Aims, Objectives and Key Priorities for Action

The Built Heritage Strategy objectives have been drawn together to reflect the strategies, plans and policies outlined in section 3. The Strategy objectives provide a common framework for a customer and performance focused service which works in partnership with stakeholders to deliver a high quality, efficient service and providing best value.

The annual Built Heritage Action Plan (Appendix 1) provides the detailed actions the Team will take to achieve the objectives and indicates how the core outcomes of the Team will be measured. The Environment Team (Built Heritage) will use the Strategy and the action plan to develop individual annual work programmes which will reflect the specific historic environment needs and aspirations of Aberdeenshire.

The aims are divided into the four headings below and reflect the Environment Team's vision along with a continuous improvement strand.

- **Conservation and Management of the Built Heritage**
- **Enhancement of the Built Heritage**
- **Promotion of the Built Heritage**
- **Continuous Improvement**

The Aims identified above will run through current and future strategies. However, in order to provide a focus on the most pressing issues for each three-year strategy period, each strategy identifies key priorities. The key priorities for the period 2021-2024 are presented below.

### Key Priorities for Action

The key priority areas which we wish to address through our aims for the next 3-year period are as follows.

<b>Aim 1.</b>	<b>Conservation and Management</b>
	Ensure those areas of Aberdeenshire which are identified as being of special architectural or historic interest are conserved and enhanced.
<b>Aim 2.</b>	<b>Enhancement</b>
	Enhance our strategic regeneration areas through heritage enhancement and regeneration schemes.

<b>Aim 3.</b>	<b>Promotion</b>
	Ensure that more people can access information about Aberdeenshire’s Built Heritage, particularly in relation to climate change and net zero issues, maintenance, and adaptation.
<b>Aim 4.</b>	<b>Continuous Improvement</b>
	Introduce mechanisms to gain more customer feedback on the Team’s performance to inform future improvements.

In addition, the following themes reflecting national and council priorities are woven through our objectives

### **Climate Change**

Much of the work of the wider Environment Team, across both the built and natural heritage, contributes to addressing the challenges arising from climate change. Whether through actions linked to mitigation, adaption, or a combination of both; or directly or indirectly, such as through educational and promotional activities. Taken together, these can be considered an important part of the Council’s response to the following Corporate Risk:

ACORP010 - Environmental challenges e.g., extreme weather events, climate change. (This includes localised risks around flooding and air pollution and the need for communities to display resilience) – storms, bad winter frost, flooding could all adversely impact on Council road infrastructure and costs of keeping the network open and safe to use.

The following IS Directorate Risk (as it relates to the Environment Team):

ISSR004 Climate Change

Conserve the natural and historic environment by protecting and enhancing landscape, biodiversity, and historic assets.

In particular the effect on the fabric of historic buildings from changing weather patterns is an issue for built heritage. Working with communities to raise awareness and provide advice on (for instance) best practice for maintenance of buildings and adaptations to help meet net zero targets are areas of work we wish to take forward as part of this Strategy.

In respect of this renewed focus and with consideration to the circular economy, further work is to be undertaken with the Sustainability Team to re-examine the operation of the Heritage Materials Store.

### **COVID-19 Recovery**

The pandemic continues to have an impact on all aspects of our way of life. Through the team’s work on delivering heritage regeneration schemes, we can continue to contribute to Aberdeenshire’s economic and social recovery.

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The team's work supporting Development Management assessing planning applications also helps with the economic recovery.

### **Community Wellbeing**

Studies show that the built heritage contributes to health and wellbeing of a community. We will continue to increase our work with communities as part of Conservation Area reviews and regeneration schemes to promote, raise awareness and increase involvement with the local built heritage.



## 7. Environment Team Objectives

### 1. Conservation and Management of the Built Heritage – In recognition of Aberdeenshire’s built heritage as an irreplaceable asset, utilise statutory powers and provide advice to positively manage change in the historic environment.

Objective	Description	Outcome	P.I.
Ensure those areas of Aberdeenshire which are identified as being of special architectural or historic interest are conserved and enhanced.	Identify settlements deemed to fit the criteria and seek to designate them as conservation areas. Review existing conservation areas to ensure they are properly managed.	Ensure those settlements identified as conservation areas are conserved and managed for future generations.	<p>No. of new designations.</p> <p>No. of reviews undertaken and completed, of which No. included the ratification of Article 4s.</p> <p>No. of Conservation Area Appraisals and/ or Conservation Area Management Plans drafted.</p> <p>Target is 8 Appraisals and Management Plans completed over the course of the Strategy</p>
Ensure historic building which are afforded statutory protection do not deteriorate and are maintained in a reasonable state of repair.	Use our statutory powers effectively against building owners to ensure they retain their properties in a reasonable state of repair and maintenance.	Conserve our historic environment in a reasonable state of repair to ensure they contribute positively to the built environment and are preserved for future generations.	<p>No. cases being pursued in advance of (possible) serving of notice</p> <p>No. notices served under Chapter V Planning (Listed Building and Conservation Areas) (Scotland) Act 1997.</p> <p>No. of cases where the team have supported</p>

			Enforcement in their duties under Chapter IV Enforcement Planning (Listed Building and Conservation Areas) (Scotland) Act 1997.
Ensure we have effective plans and policies to deliver decision making which facilitates the conservation and management of designated assets.	Provide specialist conservation consultation and advice on historic environment policies and guidance within the Aberdeenshire Local Development Plan.	Designated assets are conserved and managed because of effective decision making.	No. consultations on Aberdeenshire Local Development Plan policies and/or advice notes.
Ensure consistent consideration of policy in decision making in the Development Management Process.	Provide specialist conservation consultation and advice on planning applications to the Development Management service.  Provide updated training to Members on built heritage matters.	Designated assets are conserved and managed because of effective decision making.	No. of surgery consultations.  No. of formal consultations  No. of formal consultations responded to within 14 days (as a percentage). Target is 90% within 14 days  No. of cases where advice was complied with, of which No. of cases we were mentioned in ROH, of which No. of cases where recommended conditions, were applied (as a percentage). (From a 10% sample of applications dealt with).

			No. of DM meeting attended. (Attend at least 1 team meeting with each DM team per year).  No. of training events delivered, and No. participants.
Ensure we help shape national plans and policies which impact on the historic environment.	Engage with national consultations providing specialist conservation advice and attending national workshops etc. where required.	Consistency in national and local policy which ensures designated assets are conserved and managed as a result of effective decision making.	No. of national and other consultations responded to.

**2. Enhancement of the Built Heritage – Use available and attract new resources to enhance Aberdeenshire’s built heritage for the future, in recognition of the contribution it makes to economic growth, civic pride and sense of place**

Objective	Description	Outcome	P.I.
Enhance our strategic regeneration areas through heritage enhancement and regeneration schemes.	Identify areas within Aberdeenshire which are a key regeneration focus and develop strategic projects to attract external funding to improve the quality and use of the historic built environment, improve public realm and offer training and outreach to residents.	Improve the overall appearance and function of the conservation area and ensure the settlement contributes positively to place making, economic prosperity, wellbeing and tourism, by working with communities and economic development  Provide training opportunities to residents	Annual budget spend  Percentage of new match funding secured.  No. of buildings brought back into use  No of buildings removed from Buildings at Risk Register
Ensure council controlled non-operational historic assets are conserved and	Through the Historic Assets Management Project (HAMP), identify and	A full record of non-operational historic assets is actively maintained and those assets on the	An up-to-date record of all non-operational assets is maintained.

<p>maintained in a reasonable state of repair.</p>	<p>maintain a record of non-operational historic assets and ensure they are routinely surveyed to facilitate timeous stabilisation, repair, and conservation and enhancement projects.</p>	<p>list are maintained in a reasonable state of preservation for future generations.</p>	<p>No. of Surveys carried out (every 5 years).</p> <p>No.of assets maintained</p> <p>No. of interpretation boards created. (Target is 10 over the course of the strategy).</p> <p>Annual budget spend</p> <p>Percentage of new match funding secured.</p>
<p>Work with communities to deliver local community heritage projects which maintain a sense of place.</p>	<p>Identify local projects of importance to communities and work in partnership to conserve and enhance local heritage for the social and economic benefit of future generations.</p> <p>Work with private owners to ensure that the area's heritage is looked after and provide advice to ensure that local valuable northeast cultural assets do not fall into disrepair.</p>	<p>Enhancement of built heritage. Increased economic activity.</p> <p>Contribute towards the social regeneration of towns</p>	<p>Annual budget spend.</p> <p>Percentage of new match funding secured</p>

### 3. Promotion of the Built Heritage - Promote the built heritage of the region to residents and visitors and maximise its contribution to sustainable economic growth.

Objective	Description	Outcome	PI
Ensure that more people can access information about Aberdeenshire's Built Heritage and are more aware of its importance to a sense of place, cultural identity, social well-being, economic growth, lifelong learning and issues relating to climate change/net zero targets.	Develop promotional plans for key areas of the team's work relating to built heritage which includes awareness raising about climate change and net zero issues.	People are more aware of Aberdeenshire's built heritage and issues relating to climate change and net zero impacts, mitigations and adaptations.	No. of promotional events/campaigns undertaken in relation to conservation area reviews. Target is 8 plans completed over the course of the Strategy.  No. training and/or outreach opportunities organised.
Promote and encourage good design in the built environment by celebrating good design in the local environment.	Organise the biennial Design Awards event to encourage good design in the local environment.	Raised awareness of good design.	No. of submissions and awards Feedback from customer survey.
Enable and encourage public access to Aberdeenshire's built heritage physically and across the digital platform.	Organise the annual Doors Open Day event in Aberdeenshire.  Investigate the use of digital technology.	Increased awareness and learning about the built heritage and local culture.  Improved online access to built heritage site information.	No. of properties opened and number of visitors and feedback from customer survey.
Maintain an up-to-date website presence, social media and media presence for raising awareness and knowledge of the Team's work in respect of built heritage.	Produce promotional material to support our activities via internet or hard copy.	Increased awareness of the built heritage and the work of the Team at a local and national level.	No. of posts, followers/views  No. of press releases.  No. of hits on AC website.

**4. Continuous Improvement – Ensure the Environment Team’s work in the built heritage is of high quality, efficient and continually improving and responsive to customer needs.**

<b>Objective</b>	<b>Description</b>	<b>Outcome</b>	<b>PI</b>
Develop and monitor the Built Heritage Strategy and Action Plan to ensure the team’s work meets the needs and expectations of customers.	Ensure Strategy is reviewed, monitored and up to date.	Efficient and effective working.	Up-to date Strategy and Action Plan
The planned outcomes of the Strategy are delivered and reported on.	Identify relevant performance indicators for all activities and produce annual reports on performance.	Monitored and accountable work outcomes.	Completed annual performance report.
Ensure consistency of working across the Environment Team and improve new starter/return to work information.	Develop and maintain Team Best Practice Manual to provide one easy to find location for all common team processes and procedures.	Efficient working and consistency between bases.	Up to date Environment Team Best Practice Manual.
Ensure that staff and have the correct and up to date knowledge and skills in order to give proper advice and deliver projects as required.	Maintain staff training to meet the needs of the service and CPD requirements. Identify individual and group training needs for staff and councillors.	Maintained professional standards.	Completed EARS/PPPs Training courses undertaken.
Review the proposed closure of the Heritage Materials Store to find alternative modes of operation failing which progress the closure of the Heritage Materials Store following review of operational need	Work with the Sustainability Team to explore further options for operation of the Store to secure its future failing which take necessary actions to secure the closure of the Store including sale of remaining	Store transfers from Environment Team to an alternative operator failing which move to sale and removal of remaining stock in the store.	Alternative operator secured for the Heritage Materials Store  Failing which Heritage Materials Store is closed

during the period of the last strategy.	stock where possible.		
Introduce a mechanism to gain more customer feedback on the Team's performance to inform future improvements.	Undertake customer surveys and ensure each project has a customer feedback element and investigate other methods to collect feedback on performance.	Better awareness of the service that we provide with an aim to improve.	Promotional plans have a feedback element included.  Feedback from customer surveys.
Review our working arrangements with the enforcement team.	Improve consistency and develop a more transparent working relationship.	More efficient and effective ways of working.	Review completed and new procedures implemented.

## 8. Strategy Monitoring

In order to monitor built heritage workload, to assess the impact of the Strategy and to allow for resource planning. Monitoring will be carried out and reported using the Performance Indicators above. Annual update bulletins will also be produced based on the annual action plans of which the first for the period 2021-22 is appended.

**Built Heritage Strategy Action Plan**

<b>Built Heritage Strategy Action Plan 2021 - 2022</b>					
<b>Aim 1: Conservation and Management</b>	<b>Actions</b>	<b>Lead Officer</b>	<b>Completion date</b>	<b>Annual Monitoring</b>	
<b>1.1</b> Ensure those areas of Aberdeenshire which are identified as being of special architectural or historic interest are conserved and enhanced.	1.1.1 Conservation Area Appraisal and Management Plan Stonehaven	CR/VG	2022/23	No. of new designations.	
	1.1.2 Conservation Area Appraisal and Management Plan for Peterhead (Central).	SN	2021/22	No. of reviews undertaken and completed, of which No. included the ratification of Article 4s.	
	1.1.3 Conservation Area Appraisal and Management Plan for Dunecht.	CR/VG	2021/22		
	1.1.4 Conservation Area Appraisal and Management Plan for Udney Green.	YT	2022/23		
	1.1.5 Conservation Area Appraisal and Management Plan for Aberchirder.	YT	2023/24	No. of Conservation Area Appraisals and/ or Conservation Area Management Plans drafted.	
	1.1.6 Conservation Area Appraisal and Management Plan for Cairnbulg and Inverallochy	SN	2021/22		
	1.1.7 Conservation Area Appraisal and Management Plan for Aboyne	CR/VG	2022/23		
	1.1.8 Conservation Area Appraisal and Management Plan For Pennan	YT	2021/22		

<p><b>1.2</b> Ensure historic buildings which are afforded statutory protection do not deteriorate and are maintained in a reasonable state of repair.</p>	<p>1.2.1 Respond to public enquiries in relation to Buildings at Risk.</p>	<p>CR/SN/CT/Y T/VG</p>	<p>On-Going</p>	<p>No. cases being pursued in advance of (possible) serving of notice</p>
	<p>1.2.2 Work with Enforcement team to resolve planning breaches.</p>	<p>CR/SN/CT/Y T/VG</p>	<p>On-Going</p>	<p>No. notices served under Chapter V Planning (Listed Building and Conservation Areas) (Scotland) Act 1997.</p>
	<p>1.2.3 Work with building owners in relation to enforcement prevention of deterioration or damage, which may result in serving Repairs Notices and ultimately Compulsory Purchase Orders.</p>	<p>CR/SN/CT/Y Y/VG</p>	<p>On-Going</p>	<p>No. of cases where the team have supported Enforcement in their duties under Chapter IV Enforcement Planning (Listed Building and Conservation Areas) (Scotland) Act 1997.</p>

<p><b>1.3</b> Ensure we have effective plans and policies to deliver decision making which facilitates the conservation and enhancement of designated assets.</p>	<p>1.3.1 Respond to consultations in relation to the Aberdeenshire Local Development Plan.</p>	<p>CR/SN/YT/V G</p>	<p>As required</p>	<p>No. consultations on Aberdeenshire Local Development Plan policies and/or advice notes.</p>
	<p>1.3.2 Provide consultation advice and support the writing of planning advice to support Aberdeenshire Local Development Plan</p>	<p>CR/SN/YT/V G</p>	<p>As required</p>	
<p><b>1.4</b> Ensure consistent consideration of policy in decision making in the Development Management Process.</p>	<p>1.4.1 Undertake regular (at least fortnightly) surgeries to provide advice to Development Management teams.1.4.2 Provide formal consultation responses to Development Management on major applications, planning applications, listed building consents, pre-application enquiries and application in existing or former Regeneration Scheme areas.</p>	<p>CR/SN/CT/Y T/VG</p>	<p>Ongoing</p>	<p>No. of surgery consultations.</p>
	<p>1.4.3 Provide additional guidance to and engagement with Development Management through attendance at team meetings.</p>	<p>CR/SN/CT/Y T/VG</p>		<p>No. of formal consultations.</p>
	<p>1.4.4 Organise training events for Development Management and Councillors.</p>	<p>CR/SN/CT/Y T/FS/VG</p>		<p>No. of formal consultations responded to within 14 days (as a percentage). Target is 90% within 14 days</p> <p>No. of cases where advice was complied with, of which No. of cases we were mentioned in ROH, of which No. of cases where</p>

				<p>recommended conditions, were applied (as a percentage). (From a 10% sample of applications dealt with).</p> <p>No. of DM meeting attended. (attend at least 1 team meeting with each DM team per year).</p> <p>No. of training events delivered, and No. participants.</p>
<p><b>1.5</b> Ensure we help shape national plans and policies which impact on the built heritage.</p>	<p>1.5.1 Respond to national consultations on the built heritage and input as other opportunities arise.</p>	<p>DB</p>	<p>As required</p>	<p>No. of national and other consultations responded to..</p>

Aim 2: Enhancement of the Built Heritage	Actions	Lead Officer	Completion date	Annual Monitoring
<p><b>2.1</b> Enhance our strategic regeneration areas through Conservation Area heritage enhancement and regeneration schemes.</p>	<p>2.1.1 Implement the Fraserburgh 2021 Heritage Regeneration agreed programme to deliver improvements to the Fraserburgh Conservation Area</p>	CR/YT/PF	Ongoing to end 2021	Annual budget spend
	<p>2.1.2 Work with Economic Development to develop a heritage regeneration scheme for Peterhead's historic core and update the Peterhead Conservation Area Plan and Management Plan.</p>	SN/DB	Ongoing	Annual budget spend
	<p>2.1.3 Continually review funding opportunities and make applications as appropriate</p>	DB	Ongoing	Level of match Funding levered
<p><b>2.2</b> Ensure Council controlled non-operational historic assets are conserved and maintained in a reasonable state of repair</p>	<p>2.2.1 Manage Historic Asset Management Project with priority given to the HAMP Priority Projects at Macduff Cross, St John's Church Gardenstown and St Brandon's Church Inverboyndie followed by the next set of prioritised projects to be identified and agreed by the HAMP Board in accordance with the agreed scheme of prioritisation. (Approximately 10-15 assets per year).</p>	HAMP	Ongoing over lifespan of Strategy	An up-to-date record of all non-operational assets is maintained. No. Surveys carried out (every 5 years). Annual Budget spend
	<p>2.2.2 Prepare for commencing resurvey of all 500 assets over summer of 2024 using Confirm asset management app. Appointment of Student Surveyor.</p>	HAMP/IB	September 2024	No. of interpretation boards created. (Target is 10 over the course of the strategy).
	<p>2.2.3 Continue health and safety works and continued support for community group CAT Tarlair site.</p>	SN/HAMP IB	Ongoing	

				Annual budget spend Percentage of new match funding secured.
<b>2.3</b> Work with communities to deliver local community Heritage Projects which maintain a sense of place	2.3.1 Deliver the GrowBanff@TheVinery project with Economic Development and community groups.	YT	March 2022	Project complete

Aim 3: Promotion of the Built Heritage	Actions	Lead Officer	Completion date	Annual Monitoring
<p><b>3.1</b> Ensure that more people can access information about Aberdeenshire's Built Heritage and are more aware of its importance to a sense of place, cultural identity, social well-being, economic growth, lifelong learning and issues relating to climate change/net zero targets.</p>	<p>3.1.1 Develop promotional plans for key areas of the team's work relating to built heritage which includes awareness raising about climate change and net zero issues.</p> <p>3.1.2 Work jointly with Archaeology Service to implement Interpretation Board project (target is 10 boards)</p>	<p>ALL</p> <p>HAMP/(CH)</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>No of events/campaigns undertaken in relation to conservation area reviews. Target is 8 over the course of the Strategy</p> <p>No of outreach/training events held/year</p> <p>No of boards progressed each year</p>
<p><b>3.2</b> Promote and encourage good design in the built environment by celebrating good design in the local environment</p>	<p>3.2.1 Organise the biennial Aberdeenshire Design Awards</p>	<p>CR/YT/VG</p>	<p>Next awards 2023</p>	<p>No. of submissions and awards</p> <p>Feedback from customer survey</p>
<p><b>3.3</b> Enable and encourage public access to Aberdeenshire's Built Heritage</p>	<p>3.3.1 Organise the annual Doors Open Day event</p>	<p>CT</p>	<p>Annually in September</p>	<p>No. of properties opened and number of visitors and feedback from</p>

				customer survey.
<p><b>3.4</b> Maintain an up-to-date Website presence, Social Media and Media presence for raising awareness and knowledge of the team's work in respect of built heritage</p>	<ul style="list-style-type: none"> <li>• Aberdeenshire Architecture Heritage &amp; Design Facebook Page (for Design Awards, HAMP, Doors Open Day)</li> <li>• Updates Built Environment web pages</li> <li>• HAMP web page</li> <li>• HAMP Twitter account set up</li> <li>• Fraserburgh 2021</li> </ul>	<p>CR/CT/VG</p> <p>HAMP</p> <p>AS</p>	Ongoing	<p>No. of posts, followers/views</p> <p>No. of press releases</p>

Aim 4: Continuous Improvement	Actions	Lead Officer	Completion date	Annual Monitoring
<b>4.1</b> Develop and monitor the Built Heritage Strategy and Action Plan to ensure team work meets the needs and expectations of customers	4.1.1 Produce a 3 year Built Heritage Strategy	DC	September 2021	Up-to date Strategy and Action Plan
	4.1.2 Produce an annual action plan 2018-2019	DC	September 2021	
	4.1.3 Review built heritage processes to further embed community engagement in our work and priorities	DC	March 2022	
<b>4.2</b> The planned outcomes of the Strategy are delivered and reported on	4.2.1 Hold 2 Historic Environment Cross Team and 6 Built Heritage Team meetings a year to review progress.	DC	Quarterly	Completed annual performance report
	4.2.2 Produce an annual review report	DC	Annually in April	
<b>4.3</b> Ensure consistency of working across the Environment Team and improve new starter/return to work information.	4.3.1 Update best practice notes manual for all generic built heritage processes	SN/CR/VG	Review December annually	Best Practice Notes complete
	4.3.2 With enforcement team develop standard working practice on built heritage for enforcement issues	DC/SN/CR/Y T/VG	December 2022	Enforcement/Environment Team protocol complete
<b>4.4</b> Ensure that staff have the correct and up to date knowledge and skills in order to give proper advice and deliver projects as required.	4.4.1 Ensure staff have opportunity to carry out required CPD and attend relevant workshops and training	DC/CS	Ongoing	Completed EARS/PPPs
	4.4.2 Work with Development Management to create a joint training module for Environment Team and Development Management staff.	DC/IB	Dec 2022	Training courses undertaken.  DM/Env Team training module completed.

<p><b>4.5</b> Review the proposed closure of the Heritage Materials Store to find alternative modes of operation failing which progress the closure of the Heritage Materials Store following review of operational need during the period of the last strategy.</p>	<p>4.5.1 Work with the Sustainability Team to explore further options for operation of the Store to secure its future failing which move to sale and disposal of remaining stock in the store. Work with colleagues in Lifelong Learning regarding items stored on the site.</p>	<p>DMacL</p>	<p>Ongoing</p>	<p>Decision made on future of the store either with a new operating model or move to closure.</p>
<p><b>4.6</b> Introduce a mechanism to gain more customer feedback on the Team's performance.</p>	<p>4.6.1 Develop customer feedback tools for key areas of the team's work</p> <ul style="list-style-type: none"> <li>• GrowBanff@TheVinery</li> <li>• F2021 as part of end of scheme reports.</li> <li>• Conservation Area work</li> </ul>	<p>CR/SN/YT/C T/</p>	<p>Ongoing  Dec 2021</p>	<p>Feedback from customer surveys</p>