



From mountain to sea

Privacy Notice

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- For the processing of nominations and delivery of the Aberdeenshire Architecture and Landscape Design Awards
- For the promotion of the Aberdeenshire Architecture and Landscape Design Awards including press release, website promotion and social media

Your information is:

Being collected by Aberdeenshire Council
Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY. Email: dataprotection@aberdeenshire.gov.uk

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data
Consent	X	The data subject has given explicit consent to the processing
Performance of a Contract	X	Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of employment, and social security and social protection law
Legal Obligations		Processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent



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Vital Interests		Processing relates to personal data which are made public by the data subject	
Task carried out in the Public Interest		Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity	
Legitimate Interests ¹		Processing is necessary for reasons of substantial public interest	
		Processing is necessary for legitimate activities with appropriate safeguards by a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim and on condition that the processing relates solely to the members or to former members of the body or to persons who have regular contact with its connections with its purposes and that the personal data are not disclosed outside that body without the consent of the individuals	
		Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment, or the management of health or social care systems	
		Processing is necessary for reasons of public interest in the area of public health	
		Processing is necessary for archiving purposes in the public interest , scientific or historical research purposes or statistical purposes	

¹ Please see the Privacy Notice Guidance for details of limited use of this ground for processing personal data



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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Please detail the consequences of failure to provide the information or state "Not applicable".

We will be unable to contact you and you will therefore not be entered in to the AALDA 2020 scheme.

We will be unable to assess your application fully and you will therefore not be entered in to the AALDA 2020 scheme.

Your information will be shared with the following recipients or categories of recipient:

- *your contact details including your telephone number and email are being obtained so that Aberdeenshire Council can contact you regarding progression of your nomination and will not be passed on to any third parties or made publicly available*
- *the names given within the form will appear on the award certificates and on a public presentation displayed at the final award ceremony*
- *your full address will be used by Aberdeenshire Council to identify the location of your property and will not be passed on to any third parties*
- *the location of your property will be detailed on a public presentation displayed at the final award ceremony, public presentation banners and Aberdeenshire Council Website*

Images supplied within the application including the project name and location details will be posted on:

- *Aberdeenshire Council Website*
- *Aberdeenshire Council Social Media*
- *Promotional literature in association with the Aberdeenshire Architecture and Landscape Design Awards (AALDA)*

and shared with:

- *Visit Aberdeenshire*
- *Visit Scotland*
- *Aberdeen Society of Architects*
- *Robert Gordons University*



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Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not applicable

The retention period for the data is:

Please state the retention period(s)

Your contact details including your name telephone number and email will be retained until December 2020

The images provided and the location of the property will be retained in perpetuity

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
 - (i) Performance of a Public Task; or
 - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation