



From mountain to sea

# Privacy Notice

## Test & Protect - QR Codes

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to assist NHS Scotland's Test & Protect service, in responding to outbreaks of the Covid-19 pandemic. This measure will form part of the national effort to suppress Covid-19, and support the country to return to a more normal way of life.

The gathering of contact information from staff, customers or visitors by premises, in a secure and safe manner, will assist NHS Scotland's Test and Protect service to identify and contact individuals who may have been exposed to the virus, and request them to take appropriate steps to prevent the potential onward spread of the virus. The data will also be helpful to the NHS and key local partners to manage and contain location-specific outbreaks.

Along with the date and time of your arrival the following mandatory personal data are collected.

- your name; and
- contact telephone number

Your information is:

Being collected by Aberdeenshire Council
--

The Legal Basis for collecting the information is:

<b>Personal Data</b>
Task carried out in the Public Interest



## From mountain to sea

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

*Not applicable*

Your information will be shared with the following recipients or categories of recipient:

Information will principally be shared with NHS Scotland to carry out contact tracing as part of the Test and Protect service and for epidemiological purposes linked to infectious disease control, and will not be available to the Scottish Government. In certain circumstances, NHS Scotland may share the data with key delivery partners.

The contact tracing service would use the information provided by a business or organisation, relevant to a positive case's whereabouts during the infectious period, to inform the process of identifying close contacts where this is a risk of infection. There is no circumstance in which establishments should use the data to directly contact visitors, customers or staff, even in the event of a known outbreak within premises. Health protection teams will decide on a case-by-case basis on what follow-up action to take. Depending on the circumstances and the length of time that has elapsed, this could include arranging for people to be tested, asking them to take extra care with social distancing and/or - in some circumstances - asking them to self-isolate. In doing so, the intention is that the risk of onward spread of the virus will be greatly reduced, enabling as many people and businesses as possible to continue operating safely.

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

*Not Applicable*



## From mountain to sea

The retention period for the data is:

*21 days and deleted thereafter*

If data is shared with NHS Scotland on the basis of individuals being identified as at risk of having been exposed to COVID-19, NHS Scotland may need to retain the data for longer than the 21 day period and will hold the data in line with NHS information governance processes. NHS Scotland may also need to share information with other local and statutory delivery partners as part of responding and containing the virus, such as Local Authority Environmental Health Departments. More information about the NHS Scotland information governance arrangements is available here: <https://www.informationgovernance.scot.nhs.uk/covid-19-privacy-statement>

The following automated decision-making, including profiling, will be undertaken:

*Not applicable*

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task
- to request rectification or erasure of your personal data, as so far as the legislation permits.