



From mountain to sea

# Privacy Notice

## NESBReC Data Extracts

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To provide you with biological data which you have requested from us.
- To allow Aberdeenshire Council to collect payments from you, if and when they become due.

Your information is:

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| Being collected by Aberdeenshire Council |
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The Legal Basis for collecting the information is:

| Personal Data             |   |
|---------------------------|---|
| Performance of a Contract | X |

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

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| <i>NESBReC (North East Scotland Biological Records Centre) would not be able to provide you with your biological data request.</i> |
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Your information will be shared with the following recipients or categories of recipient:

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| <i>HM Revenue and Customs, National Fraud Initiative, Spikes Cavell, Sheriff Officers and Debt Collection Agencies and Department of Work Pensions (where applicable).</i> |
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Your information will be transferred to or stored in the following countries and the following safeguards are in place:



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*Not applicable.*

The retention period for the data is:

*7 Years. If legal action has been sought and a decree is granted, all information will be retained until the debt is paid in full.*

The following automated decision-making, including profiling, will be undertaken:

*Not applicable.*

Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.