



From mountain to sea

# Privacy Notice

## Covid-19 Vaccine Support Centre

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- Aberdeenshire Council works in partnership with NHS Grampian as part of the Aberdeenshire Health & Social Care Partnership and are providing support to GP's and NHS Grampian to help arrange and administer booking appointments for people who are eligible to receive their Covid-19 vaccination.
- NHS Grampian will share with us your name, date of birth, address, contact details, CHI number and usual GP practice, and the date, time and location of your vaccination appointment.
- We may also check Council records to see if we have an up to date telephone number for you

Your information is:

|  |
|--|
|  |
| Has been provided to Aberdeenshire Council by NHS Grampian |

*Please pick the applicable option*

The Legal Basis for collecting the information is:

| Personal Data             | Special categories of personal data  |
|---------------------------|--|
| Consent                   | The data subject has given explicit <b>consent</b> to the processing   |
| Performance of a Contract | Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of <b>employment, and social security and social protection law</b> |
| Legal Obligations         | Processing is necessary to protect the <b>vital interests</b> of the data subject or of another natural person where the data subject is   |



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|   |          |   |          |
|---|----------|---|----------|
|   |          | physically or legally incapable of giving consent   |          |
| Vital Interests                         |          | Processing relates to personal data which are made <b>public</b> by the data subject  |          |
| Task carried out in the Public Interest | <b>X</b> | Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity   |          |
| Legitimate Interests <sup>1</sup>       |          | Processing is necessary for reasons of <b>substantial public interest</b>   | <b>X</b> |
|   |          | Processing is necessary for legitimate activities with appropriate safeguards by a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim and on condition that the processing relates solely to the members or to former members of the body or to persons who have regular contact with its connections with its purposes and that the personal data are not disclosed outside that body without the consent of the individuals |          |
|   |          | Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of <b>health or social care</b> or treatment, or the management of health or social care systems  | <b>X</b> |
|   |          | Processing is necessary for reasons of public interest in the area of <b>public health</b>  |          |
|   |          | Processing is necessary for archiving purposes in the <b>public interest</b> , scientific or historical research purposes or statistical purposes   |          |

*Please tick all that apply*

<sup>1</sup> Please see the Privacy Notice Guidance for details of limited use of this ground for processing personal data



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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Not applicable.

Your information will be shared with the following recipients or categories of recipient:

NHS Grampian  
General Practitioner

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not Applicable

The retention period for the data is:

We will keep records of your appointments until it has been confirmed you have attended. We will not keep any appointment data for longer than six months

The following automated decision-making, including profiling, will be undertaken:

Not Applicable

Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to request rectification or erasure of your personal data, as so far as the legislation permits.