



From mountain to sea

## Privacy Notice: GL Assessment

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY. Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To enable staff to identify and support the assessment of a young person’s literacy needs
- To assess pupil’s progress and identify further needs to improve their progress in the future
- Ethnic and socio-economic information may be provided to better understand the particular needs of individuals involved and to enable staff to target the correct pupils and close the attainment gap
- To inform parents/carers of any concerns with a pupil’s learning and any activities taking place to enhance their learning

Your information is being collected by Aberdeenshire Council.

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Public Task 6(1)(e) - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.	X	9(1)(g) – Processing is necessary for reasons of substantial public interest, as permitted on the basis of: i) DPA(2018) Schedule 1, Part 2, 8(1) – Equality of Opportunity or Treatment; and ii) DPA(2018) Schedule 1, Part 2, 16(1) - Support for individuals with a particular disability or medical condition.	X

Your information will be shared with the following recipients or categories of recipient:

GL Assessment
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The retention period for the data is:

Data will be deleted by GL Assessment after 2 years.

Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interest
- to request rectification or erasure of your personal data, as so far as the legislation permits.