



Ref: JC/NM/LM/ATR/FA/001
Contact: Janelle Clark
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Direct 01467 536421
Dial:

31st August 2022

Simone Sinclair
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Janelle Clark

Area Manager Marr

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**If you have difficulty reading this document, please contact
Leanne Robertson on 01467 536421**

Dear Simone

ASSET TRANSFER UNDER THE COMMUNITY EMPOWERMENT ACT

This letter is to acknowledge receipt of your asset transfer request in relation to **the Area of Haughton Park, Alford**. I confirm that the request is made in accordance with the legislation and all required information has been provided.

The validation date for this asset transfer request is **31st August 2022**. I confirm that no other asset transfer request has been received in relation to the land to which your request relates and the land has not been advertised for sale, nor has the Council entered negotiations or initiated proceedings with a view to transferring or leasing that land. We therefore consider that the Council is prohibited by section 84(2) of the Act from selling, leasing or otherwise disposing of the land described above other than to **Friends of Haughton Park** until your request is concluded.

Notice of this asset transfer request will be published online at <https://www.aberdeenshire.gov.uk/communities-and-events/asset-transfer/> and sent to any tenants or occupiers of the land or building. Any representations made to the Council about this request will be copied to you at the contact address provided in your request, and you will have at least 20 working days to comment on them.

The request will be considered by the **Marr Asset Transfer Steering Group** with the final decision being made by the **Marr Area Committee**. We will give you notice of the decision whether to agree to or refuse your request, and the reasons for that decision by **31st March 2023**.

If you do not receive a decision by that date, you may apply for a review of the case. You may also apply for a review if your request is refused, or if the request is agreed but the decision notice specifies material terms or conditions which differ to a significant extent from those specified in the request. Guidance on applying for a review is available at www.aberdeenshire.gov.uk/media/20632/aberdeenshire-council-community-asset-transfer-policy.pdf. An application for review should be sent to **the Chief Executive of Aberdeenshire Council within 28 days of the decision.**

The Community Empowerment Appeal Committee will review the decision and convene an Appeals Hearing within 6 weeks of receiving a valid letter of appeal. The Committee's decision will be verbally communicated to the Community Transfer Body or Community Organisation at the end of the hearing and will be followed up in writing within 10 working days. It is recognised that upon implementation of the Community Empowerment (Scotland) Act 2015, Community Transfer Bodies and Community Organisations will have the right of appeal to Scottish Ministers. If you have any questions about the asset transfer process, please do not hesitate to get in touch.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Janelle Clark', written in a cursive style.

Janelle Clark
AREA MANAGER (MARR)