



From mountain to sea

# Privacy Notice

Direct Debit & Card Payments

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To allow Aberdeenshire Council to collect payments from you, if and when they become due
- To allow Aberdeenshire Council to refund payments to you in an overpayment situation

Your information is being collected by Aberdeenshire Council

The Legal Basis for collecting the information is:

<b>Personal Data</b>
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Task carried out in the Public Interest
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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information

<i>Not applicable</i>
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Your information will be shared with the following recipients or categories of recipient:

Sherriff Officers in cases where legal action has been taken
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Your information will be transferred to or stored in the following countries and the following safeguards are in place:

<i>Not applicable</i>
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The retention period for the data is:

7 Years beyond the last payment collection date
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The following automated decision-making, including profiling, will be undertaken:

Not Applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.