Privacy Notice

The Data Controller of the information being collected is Aberdeenshire Council.
The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.
Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- To allow Aberdeenshire Council to collect payments from you, if and when they become due
- To allow Aberdeenshire Council to refund payments to you in an overpayment situation

Your information is being collected by Aberdeenshire Council

The Legal Basis for collecting the information is:

<table>
<thead>
<tr>
<th>Personal Data</th>
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<tbody>
<tr>
<td>Task carried out in the Public Interest</td>
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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information

Not applicable

Your information will be shared with the following recipients or categories of recipient:

- Sherriff Officers in cases where legal action has been taken

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not applicable

The retention period for the data is:

- 7 Years beyond the last payment collection date
From mountain to sea

The following automated decision-making, including profiling, will be undertaken:

Not Applicable

Please note that you have the following rights:

• to withdraw consent at any time, where the Legal Basis specified above is Consent;
• to lodge a complaint with the Information Commissioner’s Office (after raising the issue with the Data Protection Officer first);
• to request access to your personal data;
• to object, where the legal basis specified above is:
  (i) Performance of a Public Task; or
  (ii) Legitimate Interests.
• to data portability, where the legal basis specified above is:
  (i) Consent; or
  (ii) Performance of a Contract;
• to request rectification or erasure of your personal data, as so far as the legislation permits.