



From mountain to sea

Privacy Notice

Aberdeenshire Council Refugee Resettlement Programme

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- To ensure all requirements are in place for resettled refugees arriving in Aberdeenshire
- To ensure that all relevant services are in contact with resettled refugees
- To ensure that the complex resettlement needs of refugees are met in years one to five

Your information is:

Being collected by Aberdeenshire Council

Please pick the applicable option

The Legal Basis for collecting the information is:

| Personal Data | | Special categories of personal data | |
|---------------------------|---|--|--|
| Consent | X | The data subject has given explicit consent to the processing | |
| Performance of a Contract | | Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of employment, and social security and social protection law | |
| Legal Obligations | | | |
| Vital Interests | X | Processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent | |



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| | | | |
|---|---|--|--|
| Task carried out in the Public Interest | X | Processing relates to personal data which are made public by the data subject | |
| Legitimate Interests ¹ | | Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity | |
| | | Processing is necessary for reasons of substantial public interest | |
| | | Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment, or the management of health or social care systems | |
| | | Processing is necessary for reasons of public interest in the area of public health | |
| | | Processing is necessary for archiving purposes in the public interest , scientific or historical research purposes or statistical purposes | |

Please tick all that apply

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

| |
|----------------|
| Not Applicable |
|----------------|

¹ Please see the Privacy Notice Guidance for details of limited use of this ground for processing personal data



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Your information will be shared with the following recipients or categories of recipient:

Aberdeenshire Health & Social Care Partnership (Adult Services / Social Care / Older People)
Aberdeenshire Council Business Services (Finance)
Aberdeenshire Council Education & Children's Services (Social Work, / Schools / EAL / CLD)
Aberdeenshire Council Infrastructure Services (Housing / Benefits)
Police Scotland (Vulnerable Persons' Database)
Inverurie, Ellon & Westhill Health Centres
Department of Work and Pensions (Aberdeen Jobcentre)
Scottish Fire & Rescue Service
Bank of Scotland
The Home Office

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not Applicable.

The retention period for the data is:

Five years from resettlement date

The following automated decision-making, including profiling, will be undertaken:

House size and type allocation
Community safety assessment
School allocation
Health Centre allocation
ESOL Class allocation



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Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
 - (i) Performance of a Public Task; or
 - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

I understand that I have the right to withdraw this consent at any time by contacting

Katie.maclean@aberdeenshire.gov.uk

Name

Date

Signature