



From mountain to sea

Privacy Notice

Homelessness

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

To assess your housing needs in the event of becoming homeless or being threatened with being homeless.

To allow assessment of the longer term outcomes of those assisted with their homelessness, the success of other interventions projects and to better assess why some interventions fail or succeed.

Your information is:

Being collected by Aberdeenshire Council	X
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Please pick the applicable option

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent		The data subject has given explicit consent to the processing	
Performance of a Contract		Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of employment, social security social protection law	
Legal Obligations	X		
Vital Interests		Processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent	
Task carried out in the Public Interest	X	Processing relates to personal data which are made public by the data subject	
Legitimate Interests ¹		Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity	



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	Processing is necessary for reasons of substantial public interest	
	Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment, or the management of health or social care systems	
	Processing is necessary for reasons of public interest in the area of public health	X
	Processing is necessary for archiving purposes in the public interest , scientific or historical research purposes or statistical purposes	

Please tick all that apply

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

We would be unable to proceed with your Homeless application or provide you with the required housing support or advice.

Your information will be shared with the following recipients or categories of recipient:

Information provided may be shared between Aberdeenshire Council and RSL partners for nomination purposes and to provide alternative housing options to households in housing need, targeted to those most likely to benefit.

The Council may check the information given or obtain more relevant details from any other third party including GVJB and NHS.

I.B.P - a company used by Aberdeenshire Council to carry out customer satisfaction reviews.

Aberdeenshire Council is required under Section 100 of the Local Government (Scotland) Act 1973 to participate in the National Fraud Initiative (NFI) data matching exercise. The data provided by you in respect of your housing application will be used in cross- system and cross-authority comparison for the prevention and detecting of fraud.

Aberdeenshire Council also has a statutory duty to provide the Scottish Government with detailed statistics on those presenting as homeless or being threatened with homelessness. The Scottish Government will manage this data in accordance with the requirements of the Data Protection Act 2018 and will use this data to assess the effectiveness of different interventions and to carry out research on the causes of homelessness.



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Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not Applicable

The retention period for the data is:

Your information will be held on file for five years from date of last action then destroyed. If you are permanently housed by the Council then your personal data will form part of the tenancy file which will be retained as long as you are a Council tenant.

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.