Theme	**People & Skills**
Programme Name	**Multiply (Revenue)**
Budget	**£1,432,938.00**
Purpose	Revenue funding to deliver a collaborative and partnership-based maths and numeracy programme of support to meet the needs of learners throughout Aberdeenshire.
Investment Plan Priority(ies)	**S42:** Courses designed to increase confidence with numbers for those needing the first steps towards formal qualifications
	S43: Courses for parents wanting to increase their numeracy skills in order to help their children and help with their own progression
	S44: Courses aimed at prisoners, those recently released from prison or on temporary licence
	S45: Courses aimed at people who can't apply for certain jobs because of lack of numeracy skills and/or to encourage people to upskill in order to access a certain job/career
	S46: Additional relevant maths modules embedded into other vocational courses
	S47: Innovative programmes delivered together with employers – including courses designed to cover specific numeracy skills required in the workplace
	S48: New intensive and flexible courses targeted at people without Level 5 maths in Scotland, leading to an equivalent qualification
	S49: Courses designed to help people use numeracy to manage their money
	S50: Courses aimed at those 19 or over that are leaving, or have just left, the care system
	S51: Activities, courses or provision developed in partnership with community organisations and other partners aimed at engaging the hardest to reach learners – for example, those not in the labour market or other groups identified locally as in need
Council Priority(ies)	• Learning for Life
Programme Priority(ies)	• Delivery of the Multiply programme in Aberdeenshire • Design and provision of numeracy courses • Residents are equipped to meet key challenges and transitions in their lives through learning opportunities specifically dedicated to increasing numeracy levels.

Eligibility Criteria	Eligible	Ineligible
Applicants	Public Sector Organisations	Businesses
	Education and Training Providers	Sole Traders
	Community Organisations	Individuals
Geographical Area	Aberdeenshire	N/A
Costs	Consultancy	Services related to a procured contract
	Equipment	Costs formally committed to or spent prior to the project start date
	Marketing	Costs incurred or invoiced after the project end date
	Overheads (max 15% of total direct staff costs)	Costs involved in winding up a company or organisation
	Staff Costs (Direct project delivery)	Bad debts, fines, financial penalties and expenses of litigation
	Travel Expenses	Payments not supported by invoices and/or documents proving expenditure
		Recoverable VAT
		Costs not procured in line with UK Shared Prosperity Fund requirements
		Alcohol
	Minimum	**Maximum**
Grant (£)	£50,000	£500,000
Grant (%)	10%	100%

Indicator	Definitions	Target
Number of adult numeracy courses run in a local area through Multiply (numerical value)	Number of adult numeracy courses run in a local area through Multiply. - Multiply is a new government-funded programme to help adults across the UK to improve their numeracy skills (i.e. the ability to recognise and apply maths concepts in all areas of life).	18
Number of people Participating in Multiply funded Courses (numerical value)	Number of people participating in Multiply-funded courses. - Multiply is a new government-funded programme to help adults across the UK to improve their numeracy skills (numeracy skills are the ability to recognise and apply maths concepts in all areas of life).	90
Number of people achieving a qualification (numerical value)	Number of people who have completed a course or gained a qualification following Multiply funded support. - Multiply is a new government-funded programme to help adults across the UK to improve their numeracy skills (numeracy skills are the ability to recognise and apply maths concepts in all areas of life).	60
Number of courses developed in collaboration with employers (numerical value)	The number of courses developed in collaboration with employers. - Employers mean any business, organisation, governmental department or non-profit organisation that can employ an individual. - Courses include but are not limited to lifelong learning; formal education; educational and/or vocational training activities.	6
Number of people referred from partners onto upskill courses (numerical value)	Number of people signposted by other partner organisations to attend courses for improving their skills. - Referrals are signposts made by partners to the relevant courses.	20

Indicator	Definitions	Target
	- An upskill course is training that improves the skills of the individual attending.	
Number of different Cohorts participating in numeracy courses (e.g. learners in prison, parents etc) (numerical value)	Number of different cohorts participating in numeracy courses. Cohort means the different groups (excluding any sub-groupings) of people set out in the interventions list: - learners in prison, those recently released from prison or on temporary licence, - parents wanting to help children with their numeracy skills and their own progression, - those aged 19 or over and leaving, or have just left, the care system, - hardest to reach learners (e.g. those not in the labour market), - other people. Numeracy courses focus on numeracy skills and the ability to recognise and apply maths concepts in all areas of life.	6
Number of adults achieving maths qualifications up to, and including, Level 2 equivalent (numerical value)	Number of adults achieving maths qualifications up to, and including, Level 2 equivalent.	40
Number of adults participating in maths qualifications and courses up to, and including, Level 2 equivalent	Number of adults participating in maths qualifications and courses up to, and including, Level 2 equivalent.	90

Decision-Making		
Award Process	Open Challenge Fund	
Assessment Panel/Partnership	Aberdeenshire Learning Communities Partnership	
	1) Call for expressions of interest issued	

	2) Eligible projects invited to submit full application by Investments & Projects Team 3) Bids scored/prioritised/ranked by Employment Connect 4) Award recommendations made by Local Partnership Group Formal sign-off by Chief Officer or Full Council if above £250k	
Scoring Criteria	1) **Strategic Fit** – To what extent does the project align with the priorities, outputs and outcomes of the framework, Aberdeenshire Council, Locality Plans and Community Action Plans?	20%
	2) **Cross-Cutting Themes** – Can the project demonstrate a neutral or positive contribution to the following themes?: a. Equalities b. Fairer Scotland Duty c. Town Centre First Principle d. Sustainability e. Children and Young People's Rights and Wellbeing	15%
	3) **Legacy and Sustainability** – Will the project deliver a lasting legacy beyond its lifetime and be sustainable once grant funding has ended?	15%
	4) **Project Need and Demand** – Is there sufficient evidence that the project will meet an unmet demand?	20%
	5) **Value for money** – Does the project represent good value for the funding requested and deliver programme outcomes and objectives?	20%
	6) **Capacity to Deliver** – Does the delivery organisation have sufficient capacity (financial and people) to complete the project as set out and on time?	10%

V1 – approved by Local Partnership Group on 28/4/23

Claims, Monitoring & Reporting	
Frequency	At least quarterly
Process	- Project sponsor completes provided template - Project sponsor submits completed template and supporting evidence to externalfunding@aberdeenshire.gov.uk - Investments & Projects Officer acknowledges receipt and processes claim - Any costs which are ineligible or not supported by evidence are removed from the claim - Investments & Projects Executive checks claim - Team Manager approves payment (or refers to Chief Officer if above authorisation limit) - Claim is paid and applicant notified
Evidence required	- Invoices - Payroll records (for funded staff) - BACS records - Bank statements - Timesheets for staff working part-time on projects - Activity report including progress against target indicators - Breakdown of data making up indicator report
Monitoring	- Final project report to be produced 100% checks on financial information - Minimum 20% checks on activity/indicator records