



From mountain to sea

# Privacy Notice – Provision of Childcare Provider Information

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To prepare and publish information on the Scottish Family Information Service website to inform the public about Childcare Providers and relevant Services/ Organisations who support children and their families in Aberdeenshire
- To enable contact to be made with Childcare Providers and relevant Services/Organisations to support the provision of relevant information to services and service users
- To ensure Aberdeenshire Early Years Services maintain an awareness of current Childcare Provision to enable the support of potential future developments where a need is identified
- To enable us to seek feedback from Childcare Providers and Services/ Organisations for evaluation and improvement purposes

Your information is being collected by Aberdeenshire Council.

The Legal Basis for collecting the information is:

Personal Data	
Public Task (Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller)	X

Your information will be shared with the following recipients or categories of recipient:

Aberdeenshire Family Information Service Scottish Family Information Service (on public website, relevant information only) Aberdeenshire Council Early Years & Childcare Team (where relevant)
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The retention period for the data is:

In line with the Aberdeenshire Council HR department retention scheme that can be found <a href="#">here</a> .
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Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to request rectification or erasure of your personal data, as so far as the legislation permits.