



## From mountain to sea

### Privacy Notice Home Educated Children for Children who have not attended an Aberdeenshire school

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- Allow Senior Education Officers to discharge their duties under Standards in Scotland's Schools etc. Act 2000 and Education (Scotland) Act 1980 in relation to Home Education.
- Provide the offer of a named person service to children and young people who are home-educated.
- Inform self-evaluation and improvement activity in relation to supporting home educating parents/carers.

For children and young people who are home educated and have never been enrolled in an Aberdeenshire nursery/school, Aberdeenshire Council will not hold any records of the children and young people without prior consent. Aberdeenshire Council will only contact the family to provide information about educational resources that may be of interest to them when consent has been given to do so.

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent	X	The data subject has given explicit <b>consent</b> to the processing	x

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:



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**Not Applicable**

Your information will be shared with the following recipients or categories of recipient:

Aberdeenshire Council Quality Improvement Officers/Managers, Service Manager (Inclusion, Equity and Wellbeing) and associated Employees providing Administration Support.

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

**Not applicable**



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The retention period for the data is:

The retention period for the data is: For a period of 6 months after the child/young person is no longer of compulsory age for education.

The following automated decision-making, including profiling, will be undertaken:

**Not applicable**

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.



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Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

I understand that I have the right to withdraw this consent at any time by contacting [the local Quality Improvement Officer for my area.](#)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature