



## From mountain to sea

### Privacy Notice Home Educated Children who previously attended an Aberdeenshire school

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- Allow Senior Education Officers to discharge their duties under Standards in Scotland's Schools etc. Act 2000 and Education (Scotland) Act 1980 in relation to Home Education.
- Provide the offer of a named person service to children and young people who are home-educated.
- Inform self-evaluation and improvement activity in relation to supporting home educating parents/carers.

For those children and young people who are home educated and were previously enrolled in an Aberdeenshire School, Aberdeenshire Council will retain their education records and offer a named person service to the child and family.

Personal Data		Special Categories of personal data	
Task carried out in the Public Interest	x	Processing is necessary for the establishment, exercise or defense of legal claims or whenever courts are acting in their judicial capacity	x

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:



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**Not Applicable**

Your information will be shared with the following recipients or categories of recipient:

Aberdeenshire Council Quality Improvement Officers/Managers, Service Manager (Inclusion, Equity and Wellbeing) and associated Employees providing Administration Support.

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

**Not applicable**



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The retention period for the data is:

The retention period for the data is: For a period of 6 months after the child/young person is no longer of compulsory age for education. If they were previously educated at an Aberdeenshire Council school, then the data would be retained for 5 years from the date of leaving school education.

The following automated decision-making, including profiling, will be undertaken:

**Not applicable**

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.



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Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

I understand that I have the right to withdraw this consent at any time by contacting: [the local Quality Improvement Officer for my area.](#)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature