

## REPORT TO FORMARTINE AREA COMMITTEE – 14 JUNE 2022

### FORMARTINE AREA PLAN 2020-22 –PROGRESS ON PROJECTS/ ACTIONS (2020-2023)

#### 1 Executive Summary/Recommendations

1.1 This report provides Formartine Area Committee with a mid-year update on progress made in relation to projects/actions within the Formartine Area Plan.

#### 1.2 The Committee is recommended to:

**1.2.1 acknowledge and consider progress made in relation to the projects/actions contained within the Formartine Area Plan detailed in Appendix 1 which support the Council Plan 2020-23;**

**1.2.2 instruct the Area Manager (Formartine) to continue to present progress reports to the Committee on a six-monthly basis, in line with the Performance Management Framework; and**

**1.2.3 note that the next Area Plan performance and progress report is scheduled for December 2022.**

#### 2 Decision-Making Route

2.1 The Formartine Area Plan 2020-23 was approved by Formartine Area Committee at its meeting on 18 May 2021 [link here](#),

2.2 The purpose of this report is to provide Committee with a formal report on progress with projects/actions in line with the timescales set out in the Corporate Performance Framework.

#### 3 Discussion

3.1 An update on the progress made with delivering the actions within the action plan aligned to the Area Plan is attached as **Appendix 1** to this report.

3.2 Overall, positive progress is being made with the majority of projects/actions detailed in the Formartine Area Plan, with several projects having been completed within the timescales.

3.3 Progress with a small number of projects is not as anticipated and the update confirms any mitigation where appropriate. The main reason for actions being overdue has been the impact of Covid-19 on service delivery.

- 3.4 On 21 September 2021, [link here](#), Formartine Area Committee approved the Area Performance Framework and associated performance indicators, proposed by Services, which will further enable the scrutiny of progress of both the Area Plan and “business as usual” activity. Committee agreed to receive separate performance reports for each Directorate and to receive the first report in February 2022. Directorate reports are on the agenda for this meeting, and further reports will be received from the Directorates in December 2022. Informal sessions with the Directors will be scheduled in the alternate quarters to the formal reports.
- 3.5 This, and future, performance monitoring reports are provided to assure and enable the Committee to monitor progress of delivery of the council priorities within the Formartine area, providing a balanced overview allowing Elected Members to form a judgement on performance and support improvement as required in line with the scrutiny remit of the Committee.
- 3.6 The Services are responsible for updating the notes relating to the actions in the Pentana system. Elected Members do have access to Pentana and can view the actions in the Area Plan and raise queries with the Services outwith the formal reporting process. Training on Pentana was provided early in 2022 and is now available in a recorded format.

#### 4 Priorities, Implications and Risk

- 4.1 This report supports the delivery of the three Pillars, the six Strategic Priorities and the key principles; right people, right place, right time; responsible finances; climate and sustainability; Community Planning Partnership Local Outcome Improvement Plans; human rights and public protection; tackling poverty and inequalities; and digital infrastructure and economy.
- 4.2 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed.

<b>Subject</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Financial			<b>x</b>
Staffing			<b>x</b>
Equalities			<b>X</b>
Fairer Scotland Duty			<b>X</b>
Town Centre First			<b>X</b>
Sustainability			<b>X</b>
Children and Young People's Rights and Wellbeing			<b>X</b>

- 4.3 There are no staffing or financial implications arising directly from this report.
- 4.4 An integrated impact assessment has been carried out at the screening stage (IIA-000260) and no further detailed assessments are required. This report is a high-level planning document and does not have any differential impact on any of the protected characteristics. Any service changes made as a result of this plan will be subject to separate reporting and integrated impact assessments carried out as appropriate.
- 4.5 No risks have been identified as relevant to this matter on a Corporate or Directorate Level. The registers can be viewed on the Council's website - [Corporate Risk Register 2021 \(aberdeenshire.gov.uk\)](https://www.aberdeenshire.gov.uk/corporate-risk-register-2021) and [Business Services Directorate Risk Register \(aberdeenshire.gov.uk\)](https://www.aberdeenshire.gov.uk/business-services-directorate-risk-register)

## **5 Scheme of Governance**

- 5.1 The Head of Finance and Monitoring Officer within Business Services have been consulted in the preparation of this report and are satisfied that the report complies with the Scheme of Governance and relevant legislation.
- 5.2 The Committee is able to consider and approve this item in terms of Section B.1.1 of the List of Committee Powers in Part 2A of the Scheme of Governance it may determine any matter that is specific to their Area not otherwise properly delegated to any other Committee.

**RITCHIE JOHNSON**

**DIRECTOR OF BUSINESS SERVICES**

Report prepared by: - Elaine Brown, Formartine Area Manager






Date 01 June 2022




### **List of Appendices:**




Appendix 1 – Progress on Projects/Actions (2020 -2023)




# FORMARTINE AREA PLAN 2021-2023


Generated on: 09 June 2022

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

PI Status	
	Alert
	Warning
	OK
	Unknown
	Data Only


Long Term Trends	
	Improving
	No Change
	Getting Worse


Short Term Trends	
	Improving
	No Change
	Getting Worse


Risk Status	
	Alert
	High Risk
	Warning
	OK
	Unknown


# FORMARTINE AREA PLAN 2021-2023

## 1. OUR PEOPLE- EDUCATION


1. Our People: Education				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Education which sits under the pillar of Our People	 In Progress	63%	31-Dec-2023	<b><u>PARENT ACTION</u></b>

1.01 Carry out improvements to Turriff Academy (Fabric Repairs, Toilets, Drama, PE and Breakout/Social)				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - carry out improvements to Turriff Academy (Fabric Repairs, Toilets, Drama, PE and Breakout/Social) - project managed by Property and Facilities Management	 Completed	100%	31-Jan-2022	


1.02 Development of the Meldrum HQ (ALIS) Public Library & Media				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Development of the Meldrum HQ (ALIS) Public Library & Media - project managed by Property and Facilities Management	 In Progress	60%	31-Oct-2022	Officers are now delivering a public library service in Meldrum HQ (ALIS), although discussions are ongoing with architects about the longer term development of ALIS to ensure the ability to deliver in the long term.

1.03 Arnage School fabric improvements				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - carry out improvements to Arnage School - project managed by Property and Facilities Management	 Overdue	90%	31-Mar-2022	These works are 90% complete. Only the facias and gutters remain which will be completed on 22 November 2021.


**1.04 Reconfiguration of spaces to increase the capacity of Meldrum Academy**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - reconfiguration of spaces to increase the capacity of Meldrum Academy	 Completed	100%	31-Aug-2021	Project to increase capacity has been completed in Summer 2021.


**1.05 Complete a full options appraisal of South Formartine: Ellon to Blackdog Area**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - complete a full options appraisal of South Formartine: Ellon to Blackdog Area	 Overdue	95%	31-Mar-2022	Further workshops are planned with elected members in May and June 2022 to confirm preferred option.


**1.06 Methlick School reconfiguration to include toilets, storage and nurture space**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - reconfigure Methlick School to include toilets, storage and nurture space	 Completed	100%	31-Aug-2021	Project complete subject to snagging


**1.07 Development of a new Family Resource Centre as part of the new town centre development**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To have better, integrated working arrangements within ECS in pursuit of improved outcomes for children and young people - the delivery of children's services social work through a new Family Resource Centre as part of the new town centre development.	 In Progress	0%	01-Jul-2023	The development of the Ellon Family Resource Centre, is key to future delivery of Children's Services Social Work supports to vulnerable families. The Ellon Resource Centre plans are ongoing as part of the new town centre development with a proposed opening date of November 2023. At this stage work is focused on ensuring the Family Resource Centre space is maximised and supports the creation of child friendly spaces where activities can be delivered from.


1.08 To engage with the New Scots community				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - engagement with the New Scots community	 Completed	100%	31-Mar-2022	<b>PARENT ACTION</b>

1.081 To engage with the New Scots community and provide a range of learning to support improved English language skills and engagement in their communities				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - to engage with the New Scots community and provide a range of learning to support improved English language skills and engagement in their communities	 Completed	100%	31-Dec-2021	Action completed


1.082 To provide a programme of family learning on Learning at school and home with a focus on parental engagement				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - to provide a programme of family learning on Learning at school and home with a focus on parental engagement	 Completed	100%	31-May-2021	This is no longer needed so should be removed.

1.083 To provide a programme of adult learning in improving employability				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - to provide a programme of adult learning in improving employability	 Completed	100%	31-May-2021	3 Learners completed the programme and achieved SQA level 3 . The programme was opened up to other ESOL learners. It should be removed from the parent report as it will in future be open to all ESOL learners.


**1.084 To provide a programme of family learning to improve the understanding of managing money and to tackle child poverty**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - to provide a programme of family learning to improve the understanding of managing money and to tackle child poverty	 Completed	100%	30-Sep-2021	This was an element of ESOL programme which covered employability, however during the completion of the programme, learners indicated that they would prefer a different focus for their learning and this element was not pursued. It should be removed.

**1.085 To deliver a bespoke Community Skills training programme for Syrian New Scots**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - to deliver a bespoke Community Skills training programme for Syrian New Scots.	 Completed	100%	01-Nov-2021	Action complete

**1.086 Support to AMAL and Friends of AMAL group to represent the view of SNS and widen opportunities for social integration**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - support to AMAL and Friends of AMAL group to represent the view of SNS and widen opportunities for social integration (eg Gardening Project / Elphinstone Institute)	 Completed	100%	31-Mar-2022	CLD has strongly supported the Friends of Amal in linking with partners and new volunteers, governance, looking at need and aims for the future. Projects this quarter and also ensured flow of information to encouraged New Scots to use their vote at the Council Elections by organising a session online with the Electoral Commission and sharing various voting materials.




**1.09 Respond to economic impact of covid-19 through increased delivery of employability programmes and 1-1 opportunities**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults, and communities - respond to economic impact of covid-19 through increased delivery of employability programmes and 1-1 opportunities with senior phase pupils within school and young people post school within the community to build employability skills and confidence in the context of covid-19 changing landscape.	 Completed	100%	31-Mar-2022	26 young people across Formartine have actively engaged in pre-employability programmes, increasing employability skills and confidence in moving towards their next steps beyond school.


**1.10 Newburgh Mathers School – Refurbishment of playroom and enhancement to outdoor play space**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - refurbishment of playroom and enhancement to outdoor play space at Newburgh Mathers School - project managed by Property and Facilities Management	 Completed	100%	31-Aug-2021	The enhancements to the outdoor space have improved opportunities for outdoor learning for the children, as well as greater variety of experience. It will also improve health and wellbeing outcomes for the children and staff.


**1.11 Meldrum School Nursery – Refurbishment to increase capacity and create an outdoor play space**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children and young people - Meldrum School Nursery – Refurbishment to increase capacity and create an outdoor play space - project managed by Property and Facilities Management	 Completed	100%	31-Oct-2021	Contractor has agreed the spec and scope of works to complete tasks at Meldrum. We expect these to be complete by the Easter holidays at the latest.




**1.12 Formartine Access and scope requirements for improvement to Enhanced Provision and Community Resource Hub Accommodation at Ellon Primary**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Assess and scope requirements for improvements to Enhanced Provision and Community Resource Hub accommodation at Ellon Primary.	 Assigned	0%	01-Oct-2022	


**1.13 To engage with the community of Blackdog on the current school catchment area**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To engage with the community of Blackdog on the current school catchment area	 Assigned	0%	01-Aug-2022	


## 2. OUR PEOPLE- HEALTH & WELLBEING

2. Our People: Health and Wellbeing				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Health and Wellbeing which sits under the pillar of Our People	 In Progress	75%	31-Mar-2023	<b><u>PARENT ACTION</u></b>
2.01 Deliver or start on site 142 homes in Newburgh, Rothienorman, Blackdog, Ellon, Oldmeldrum and Pitmedden.				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Affordable Housing - Delivery of 142 affordable housing units in Newburgh, Rothienorman, Blackdog, Ellon, Oldmeldrum and Pitmedden.	 In Progress	20%	31-Mar-2023	Work has started on the sites in Blackford Avenue Rothienorman - 12 units and Chapel Park Oldmeldrum – 18 units with estimated completion dates August and September 2022. Discussions continue with the developer with regards to Blackdog and likewise with Pitmedden, details as yet to be confirmed. Work started in September 2021 on the Former Academy site in Ellon with an estimated completion date of 2024. The first phase comprises of 40 units and the second phase 23 units.
2.02 Reduce void turn around time - maximise HRA income				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Maximise available affordable stock - reduce void turn around time	 In Progress	70%	31-Mar-2023	Following void process review workshops which enabled staff to critically examine the void process and identify barriers to better performance a revised Lettable Standard was developed to provide a better balance between relet timescales and the fit for let standard. The revised lettable standard was approved by the Communities Committee in September 2020. A revised voids procedure has now been developed and introduced. Because of the pandemic it has proven difficult to measure the full impact of the changes but following the easing of Covid restrictions there has been some indications that the new procedure is having a positive impact in reducing relet times.


			<p>Huge improvement in turnaround time through the introduction of a new process, new computerised system for change of tenancy inspections, a revised lettable standard and a restructured team with functional responsibility for voids across Aberdeenshire. Total number of voids in this part of the process is now well below 100, which is fantastic when on average there are 40 new voids each week.</p> <p>The introduction of Virtual Sign Ups as a response to the Covid 19 pandemic has been continued as a method to ensure faster turn-around of new tenancy sign ups. The team continue to work with Options and Asset Management colleagues to facilitate the Voids process.</p> <p>The team are working to reduce the backlog of properties ready to let that have built up due to the restrictions throughout the pandemic. The introduction of a Choice Based Lettings (CBL) system is having an impact with increased letting even of some hard to let properties.</p>
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2.03 Manage the impact of Covid-19 on rent				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Maximise Income: Manage the impact of Covid-19 on rent - maximise income	 In Progress	75%	31-Mar-2023	The Housing Service prioritised the support of tenants throughout the Covid 19 pandemic. Proposals arising from the Rent Strategy Member Officer Working Group in respect of a revised rent increase were approved by Council for 2022/23 reflecting Cost of Living pressures. The Tenant Grant Fund was successfully distributed to tenants, providing an opportunity to reduce rent debt for those that struggled as a result of the pandemic. Significant levels of external grant funding has also been obtained, with the assistance of Tackling Poverty & Inequalities. This task remains incomplete due to current pressures on tenants given Cost of Living impacts


**2.04 Deliver Housing Improvement Programme, bring forward ESSH2 work into HIP year 4 where possible and deliver area-based scheme for private sector housing.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Energy Efficiency and Fuel Poverty - Deliver Housing Improvement Programme, bring forward ESSH2 work into HIP year 4 where possible.	 In Progress	65%	31-Mar-2023	Contractors continue to work throughout the restrictions to maximise compliance however are being restricted by Covid social distancing and access to resources materials and staff. As a result the contract has been delayed with completion has moved from May to December 2022


**2.05 Development of a discharge pathway**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Work with Pharmacotherapy to ensure smooth discharge pathway from Turriff Hospital for Ellon patients (out of area patients): Development of discharge pathway	 Completed	100%	31-Mar-2022	We have been accepting out-of-area patients for several months now and worked out the issues with pharmacy.


**2.06 Training Pack for LLA Staff**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Enhance and develop relationships with LLA staff to promote activities and wellbeing within Dawson Court and Westbank - Training pack for LLA staff	 Completed	100%	30-Sep-2021	Training pack 100% complete. LLA staff have returned to substantive posts


**2.07 Working with Community Planning Partnership to finalise the “Who / Where / How” leaflet for Formartine and then raise awareness / promote with the public**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support our communities to tackle social isolation and mental health. Development of a “Who / Where / How” leaflet for Formartine. Working with Community Planning Partnership to finalise the leaflet and then raise awareness / promote with the public	 Completed	100%	31-Oct-2021	


**2.08 Homecare provision - inhouse homecare focusing on 4 pillars and ongoing engagement with private homecare providers**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Homecare provision - inhouse homecare focusing on 4 pillars and ongoing engagement with private homecare providers - regular discussion with care management and home care team leaders about home care rotas in the Formartine area	 Completed	100%	30-Sep-2021	Work continues to engage with private care providers supporting existing and new providers to the area. Progress has been impacted to some degree due to significant demands on the system however weekly meetings continue with Home Care and agencies to support transfer of clients where appropriate.


**2.09 Further implementation of digital technologies for residents to access virtual consultation services and maintain family links.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
During the pandemic technology has been introduced to support family contact and GP discussion - further implementation of digital technologies for residents to access virtual consultation services and maintain family links.	 Overdue	10%	30-Sep-2021	Lack of Wi-Fi/technology issues has presented difficulties in expanding use of digital technologies. Digital project manager post to be recruited to within Shire HSCP - will seek to agree new actions around digital agenda.


**2.10 Support to Central Alcohol and Drugs Partnership Forums to ensure that community members can shape and influence the delivery of actions to promote recovery and participation in community life.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To have better integrated working arrangements in pursuit of improved outcomes for children, young people and communities - support to Central Alcohol and Drugs Partnership Forums to ensure that community members can shape and influence the delivery of actions to promote recovery and participation in community life. 15k of grants issued by end of financial year in N, C, S	 Completed	100%	31-Mar-2022	Continued to provide support to alcohol and drugs partnerships forums and associated recovery groups in Marr.


**2.11 Establish library service in Meldrum Base combining with current HQ**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and invest in sport and cultural facilities to ensure activities that promote physical and mental health and wellbeing. Disinvest in others - establish library service in Meldrum Base combining with current HQ.	 Completed	100%	31-May-2021	Plans developed by staff to offer a public library with open browsing as well as Click & Collect from beginning April 2022, based on 15 hrs/week provision. Outreach activities also planned and in place including fortnightly Book bug sessions, Reading Group and Book to Research sessions in Local Studies.


**2.12 Improve existing Turriff Swimming Pool and Sports Centre facilities**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improve existing Turriff Swimming Pool and Sports Centre facilities	 Completed	100%	30-Sep-2021	Playgroup has now been relocated to the primary school, which has now created some additional useable space in the Gateway centre.


**2.13 Deliver cultural and physical activities in a range of locations in smaller settlements. ie Balmedie, Methlick.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop flexible staff infrastructures that facilitate delivery of activity in 'spoke' locations - staff delivering cultural and physical activities in a range of locations in smaller settlements. ie Balmedie, Methlick.	 In Progress	50%	31-Mar-2023	Progress has been made including budget realignment and recruitment, with the offering of permanent and temporary contracts to staff to deliver activities in smaller settlements.


**2.14 Increase access to e-bikes and promote green travel in Ellon**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop flexible staff infrastructures that facilitate delivery of activity in 'spoke' locations - increase access to e-bikes and promote green travel in Ellon	 Completed	100%	31-Aug-2021	Ebikes awaiting installation of smart locks. Staff training required and will take place early 2022. Website and booking procedures in place.


**2.15 Deliver the Farmers & Film project: a creative approach to discuss 'hidden' issues and stigma of poor mental health within Aberdeenshire's farming community, including Turriff and Ellon**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop community rehabilitation and early intervention pathways for broad long-term health conditions - Farmers & Film: a creative approach to discuss 'hidden' issues and stigma of poor mental health within Aberdeenshire's farming community, including Turriff and Ellon	 Completed	100%	31-Mar-2022	Clay tile making workshop took place at National Farmers Union of Scotland stand at the Spring Show, Thainstone on 2 March 2022. Approx 140 visitors to the stand and over 30 tiles made by members of the farming community from all over Aberdeenshire. Raku pottery workshop to take place in Mintlaw in May.

**2.16 Process application effectively and within expected timescales**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with applicants of the Scottish Welfare Fund to provide financial support to people who are facing a crisis or need help to live in the community: To process applications effectively and within expected timescales.	 In Progress	60%	31-Mar-2023	<b><u>PARENT ACTION</u></b>

**2.16.1 Process applications effectively and within expected timescales 2021/22**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with applicants of the Scottish Welfare Fund to provide financial support to people who are facing a crisis or need help to live in the community: To process applications effectively and within expected timescales.	 Completed	100%	23-Mar-2022	The Scottish Government has yet to publish its Quarter 4 stats for year 2021/22, those will not be available until July 2022.  The budget for the year 2022/23 for the Scottish Welfare Fund is £896,749 whereas for year 2021/22 it was £896,211. The budget and the processing times will be closely monitored as economic pressures continue to affect demand for both Crisis Grants and Community Care Grants. In 2021/22 there was an increase of 21.65% from year 2020/21 for Crisis Grants and an increase of 5.25% in comparison of the same period for Community Care Grants.




**2.16.2 Process applications effectively and within expected timescales 2022/23**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with applicants of the Scottish Welfare Fund to provide financial support to people who are facing a crisis or need help to live in the community: To process applications effectively and within expected timescales.	 In Progress	20%	23-Mar-2023	<p>The Scottish Government has yet to publish its Quarter 4 stats for year 2021/22, those will not be available until July 2022.</p> <p>The budget for the year 2022/23 for the Scottish Welfare Fund is £896,749 whereas for year 2021/22 it was £896,211. The budget and the processing times will be closely monitored as economic pressures continue to affect demand for both Crisis Grants and Community Care Grants. In 2021/22 there was an increase of 21.65% from year 2020/21 for Crisis Grants and an increase of 5.25% in comparison of the same period for Community Care Grants.</p>

**2.17 Assist residents in maximising income, budgeting support and debt management**




ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with residents of Aberdeenshire who have approached the service (or been referred) for money and welfare advice: assist residents in maximising income, budgeting support and debt management	 In Progress	30%	23-Mar-2023	The Money Advise statics are now fully operational on the new system. In the month of April 22 98 referrals were made for Financial Help. Financial gain for the year for those clients amounted to £111669.31. Included in this figure is one off home heating grants amounting to over £30,000.

### 3. OUR ENVIRONMENT- INFRASTRUCTURE


3. Our Environment : Infrastructure				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Infrastructure which sits under the pillar of Our Environment	 In Progress	72%	31-Mar-2023	<b>PARENT ACTION</b>

3.01 Improvements to Waste Service				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions	 In Progress	65%	31-Mar-2023	<p><b>PARENT ACTION:</b> All sub actions updated 9th May 2022 with full details in notes for each sub-action. Below is an overview from the sub-actions:</p> <ul style="list-style-type: none"> <li>• Committee approval from ISC 20 January and additional capital funding approved 9 March for progressing the change to 3 weekly collections of waste and recycling. Funding agreement between ZWS and Aberdeenshire Council was completed and signed off on 25 April 2022. Roll out of 3 weekly service to commence March 2022 - due to procurement process, bin manufacture capacity &amp; availability of bin distribution teams.</li> <li>• Energy from Waste plant delayed. The plant is estimated to commence the commissioning phased from November 2022 however won't be fully operational until 31/05/2023. The delay has been due to issues with Brexit/Covid.</li> <li>• Community Litter Prevention Action Plan (LPAP) is being progressed in Alford with Alford Rotary Club, with local businesses taking the lead on this in the absence of the school being the first step. We Are Inverurie are also working with the Community Waste Officer and Street Cleansing service to progress a LPAP for Inverurie. The initial LPAP had determined that schools were the first step to initiate the LPAPs into the communities however due to the pandemic, schools have been focusing on curriculum and therefore it was agreed</li> </ul>


			<p>to skip the step for schools and progress on to working with local businesses to implement and progress the LPAP in the area. Looking to establish further Litter Patrol Action Plans with other communities.</p> <ul style="list-style-type: none"><li>• Findings of the recycling centre review were reported to ISC in January with the Committee accepting Option 2 - to continue with the current systems and incorporate additional identified improvements which include improved and clearer instructions, increased number of vehicles per timeslot, increase number of trailers per slot and improved communications. The Member Officer Working Group were also instruction to give further consideration to a hybrid customisation of the service where possible on a site by site basis to provide further opportunities for users of the service.</li><li>• Polystyrene recycling has proved successful and is no longer deemed as a trial with collections being expanded into Fraserburgh, Peterhead, Alford and Westhill.</li><li>• No progress with DRS. DRS is delayed until August 2023. Circularity Scotland is the partner tasked with implementing this. As yet, there is limited information available to the Council as to how it will actually be implemented. To consider impact on trade customers as well as internal catering services that may have implications on having to provide a take-back scheme.</li><li>• The review of options has now been fully completed for bulky waste disposal with a joint procurement exercise being undertaken with Aberdeen City for an option of processing of bulky waste (approx. 1100 tonnes per annum) with the emphasis being on recycling as much of the waste as possible. Contract to be in place for October 2022.</li></ul>
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3.011 Submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - submit bids for funding and if successful move towards implementing a 3 weekly kerbside collection service with the non-recyclable waste bins emptied once and the recycling bins emptied twice in three weeks.	 Overdue	40%	31-Mar-2022	Committee approval from ISC 20 January and additional capital funding approved 9 March. Funding agreement between ZWS and Aberdeenshire Council was completed and signed off on 25 April 2022. Roll out of 3 weekly service to commence March 2022 - due to procurement process, bin manufacture capacity and availability of bin distribution teams.
3.012 Review recycling centre permit system and recycling centre service provision. Alford recycling centre to reopen in 2021 with a wider range of recyclables.				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - Review recycling centre permit system and recycling centre service provision.	 Completed	100%	31-Mar-2022	Findings of the review were reported to ISC in January with the Committee accepting Option 2 - to continue with the current systems and incorporate additional identified improvements which include improved and clearer instructions, increased number of vehicles per timeslot, increase number of trailers per slot and improved communications. The Member Officer Working Group were also instruction to give further consideration to a hybrid customisation of the service where possible on a site by site basis to provide further opportunities for users of the service.
3.013 Work to increase the number of recyclable materials accepted at recycling centres				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - work to increase the number of recyclable materials accepted at recycling centres.	 Completed	100%	31-Mar-2023	Polystyrene recycling has proved successful and is no longer deemed as a trial with collections being expanded into Fraserburgh, Peterhead, Alford and Westhill. Note this is not an action that should have an end date as this is something that will be continuing as we will always strive to recycle more materials if we can and should legislation stipulate. In future this will be regarded as a business as usual activity not an improvement action.


**3.014 Reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - reduce non-recyclable waste by promoting waste reduction measures and recycling, including the Deposit Return Scheme and Extended Producer Responsibility schemes as they are introduced.	 In Progress	20%	31-Mar-2023	No progress on DRS or EPR. DRS is now delayed until August 2023. Circularity Scotland is the partner tasked with implementing this. As yet, there is limited information available to the Council as to how it will actually be implemented. To consider impact on trade customers as well as internal catering services that may have implications on having to provide a take-back scheme.


**3.015 Delivery of operational Ness EfW Plant**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - delivery of operational Ness EfW Plant.	 In Progress	70%	31-Mar-2023	Delayed. The plant is estimated to commence the commissioning phased from November 2022 however won't be fully operational until 31/05/2023. The delay has been due to issues with Brexit/Covid.


**3.016 Review options and finalise arrangements for bulky waste treatment in 2021/22**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - review options and finalise arrangements for bulky waste treatment in 2021/22.	 Completed	100%	31-Mar-2022	The review of options has now been fully completed with a joint procurement exercise being undertaken with Aberdeen City for an option of processing of bulky waste (approx. 1100 tonnes per annum) with the emphasis being on recycling as much of the waste as possible.  Contract to be in place for October 2022.


**3.017 Review opportunities for further community engagement in delivery of the LPAP**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Waste and recycling service which supports our attractive environment and reduces emissions - review opportunities for further community engagement in delivery of the LPAP.	 In Progress	30%	31-Mar-2023	Community LPAP is being progressed in Alford with Alford Rotary Club, with local businesses taking the lead on this in the absence of the school being the first step.  We Are Inverurie are also working with the Community Waste Officer and Street Cleansing service to progress a LPAP for Inverurie.  The initial LPAP had determined that schools were the first step to initiate the LPAPs into the communities however due to the pandemic, schools have been focusing on curriculum and therefore it was agreed to skip the step for schools and progress on to working with local businesses to implement and progress the LPAP in the area.


**3.02 Improved Public Transport Infrastructure**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improved Public Transport Infrastructure	 In Progress	55%	31-Mar-2023	<b><u>PARENT ACTION</u></b>

**3.021 Ellon Park & Ride Improvements (Phase 2)**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improved Public Transport Infrastructure - Ellon Park & Ride Improvements (Phase 2)	 In Progress	97%	31-Mar-2023	Final finishing to pedestrian staircase to be completed by end of April 2022. Further landscaping work to be undertaken during April/May 2022 (which will require to be revisited 12 months after acceptance of the completion certificate).

**3.022 Oldmeldrum Bus Interchange/Hub**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improved Public Transport Infrastructure - Oldmeldrum Bus Interchange/Hub	 In Progress	8%	31-Mar-2023	Two land valuations completed in March. Currently in discussions with two other landowners, one of whom has

				confirmed permission to carry out a valuation of their land, the other considering whether they are prepared to offer up their land for negotiation.
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### 3.023 Blackdog - Access to bus stops/services

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improved Public Transport Infrastructure - Blackdog - Access to bus stops/services	 In Progress	15%	31-Mar-2023	Final design of footpath further delayed due to availability of Roads Project Team staff resource. Anticipating that the final design will be progressed in May 2022 with a view to now issuing a tender for the relevant works during the 2nd quarter of Financial Year 2022/23.


### 3.024 Tarty/Bridgend - Access to bus stops/services


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improved Public Transport Infrastructure - Tarty/Bridgend - Access to bus stops/services	 Completed	100%	31-Mar-2023	Works completed December 2021. Pathway now open to the public.


### 3.03 Upgrading of the Balmacassie Industrial Estate, Ellon roads to adoptable standard


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - upgrading of the Balmacassie Industrial Estate, Ellon roads to adoptable standard	 In Progress	99%	31-Mar-2023	A recent site inspection revealed that the work is virtually completed. Just a few snagging works left.


### 3.04 Wide Area Network programme implementation

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging effectively with customers and residents to provide the best services - Wide Area Network programme implementation	 Overdue	98%	30-Apr-2022	One remaining site has not reached the contracted capacity due to LES line (Openreach timescales) but expected for completion by September 2022. Site was migrated to the new contract with interim capacity.

3.05 City Region Deal full fibre rollout				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging effectively with customers and residents of Formartine to provide the best services: City Region Deal full fibre rollout	 Completed	100%	30-Apr-2022	All Sites completed as expected by 31/03/2022.


3.06 Develop and deliver a programme of maintenance and improvement works for open spaces each year				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - develop and deliver a programme of maintenance and improvement works for open spaces each year.	 Completed	100%	31-Mar-2023	The works programme for 2021/22 is now complete

3.07 In line with the Open Space Strategy implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Open spaces that encourage active, healthy lifestyles - in line with the Open Space Strategy implement initiatives such as the Greenspaces project to increase biodiversity across the public owned spaces in Aberdeenshire.	 Completed	100%	31-Mar-2023	The works programme for 2021/22 is now complete and with the extension to the Greenspace officers contracts will assist in 2022/23


3.08 Burial Ground Improvements in Ellon and Turriff				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Phase 1 of the new Cemetery in Ellon	 Overdue	35%	31-Mar-2022	same as the 9th May
Phase 1 of the new Cemetery in Turriff (access Road)				




**3.09 Playparks - renew and replace apparatus in various local parks**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Various Playparks – renewal of equipment	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete but supplier issues around installers continues to be impacted due to demand.


**3.10 Balmedie Country Park – upgrading of boardwalk to allow for greater access for protected groups**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Balmedie Country Park – upgrading of boardwalk to allow for greater access for protected groups	 Overdue	52%	31-Mar-2022	Completed phase 1 which was the removal of the boardwalk on the main walk and construction of the hardstanding footpath. We have the funds in this year's revenue to complete Phase 2, which are the areas of boardwalk that are in a good condition, but not part of the main path network on the information maps.


**3.11 Develop and deliver a programme of road maintenance and improvement works each year**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	<b><u>PARENT ACTION</u></b>


**3.111 Deliver a programme of road general maintenance works.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete


**3.112 Deliver a programme of resurfacing and road strengthening works each year.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete


**3.113 Deliver a programme of surface dressing works and surface dressing preparation works each year.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete

**3.114 Deliver a programme of footway works each year.**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete

**3.115 Deliver a programme of traffic works each year.**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete

improvement works each year.				
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**3.116 Deliver a programme of sign replacement works each year.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete


**3.117 Deliver a programme of drainage and other works each year.**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities -develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	The works programme for 2021/22 is now complete


**3.12 Provide an efficient and effective street lighting repairs service**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and deliver a programme of road maintenance and improvement works each year.	 Completed	100%	31-Mar-2022	Works programme for 2021/22 now complete


**3.13 Continue the delivery of a six-year programme to upgrade traditional streetlights with LED lanterns**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Continue the delivery of a six-year programme to upgrade traditional streetlights with LED lanterns.	 Overdue	72%	31-Mar-2022	Supply issues to shortage of semi conductors so slow progress


**3.14 Carry out capital works to bridges and retaining walls**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Upgrades will reduce maintenance costs, energy costs and carbon emissions.	 In Progress	20%	31-Mar-2023	<b>PARENT ACTION</b>


**3.141 Capital works to bridges and retaining walls - A975 Waterside Bridge; Refurbishment of Abutments (£750K)**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls Capital Works - A975 Waterside Bridge; Refurbishment of Abutments (£750K)	 In Progress	5%	31-Mar-2023	Design delayed until 23/24. Works 24/25

**3.142 Capital works to bridges and retaining walls - B9025 Deveron Bridge Turriff Scour repairs and prevention**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities - Bridges and Retaining Walls Capital Works; B9025 Deveron Bridge Turriff Scour repairs and prevention (£250K - boundary bridge with Banff and Buchan Total scheme estimate £500K)	 In Progress	35%	31-Oct-2022	Design Work Continuing External

**3.15 Bridges and Retaining Walls, Top slice Capital (annual programme)**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities: Bridges and Retaining Walls, Top slice Capital (annual programme). Top slice of £545K per annum to be split over all 6 areas on a needs basis for remedials	 In Progress	35%	31-Mar-2023	

from catastrophic washouts and undermining due to floods, durability enhancements, historic asset conservation and special investigations and assessments.			
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**3.16 Bridges and Retaining walls Revenue works**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities: Bridges and Retaining walls Revenue works - routine basic cyclic maintenance, planned and reactive sustaining repairs and damage repairs following impact by vehicles (unrecoverable) (£84K in 21/22)	 In Progress	61%	31-Mar-2023	


**3.17 In line with the Winter Maintenance Operational Plan deliver an efficient and effective gritting and snow clearing service during the winter months**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A road and street-lighting network which keeps people safe, encourages active lifestyles and increases active travel opportunities: In line with the Winter Maintenance Operational Plan deliver an efficient and effective gritting and snow clearing service during the winter months.	 Completed	100%	31-Mar-2023	Winter now passed

**3.18 Deliver the short/medium term actions within A947 Route Implementation Strategy**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Programme for works for the section of the A947 within this Area being developed	 In Progress	50%	31-Mar-2023	The Member Officer Working Group in March 2022 and received updates on ongoing road maintenance program and were also advised that a budget exists through Nestrans to work toward the short and medium targets, including improving signing and lining.

3.19 Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc)				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel walking, cycling etc) including the development of the integrated Travel Town Masterplan for Ellon	 In Progress	36%	31-Mar-2023	<b><u>PARENT ACTION</u></b>

3.191 Development of the Integrated Travel Town Masterplan for Ellon				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) including the development of integrated Travel Town Masterplan for Ellon	 In Progress	50%	31-Mar-2023	<p>Ellon–Carolines Well woods design is now close to completion and consultants have been commissioned to undertake design of an extension to Castle Road. It is anticipated that the project will be ready for tender mid 2022.</p> <p>The Integrated Travel Towns (ITT) project aims to improve active and sustainable travel in Aberdeenshire towns by a combination of infrastructure measures and ‘softer’ activities aimed at encouraging behaviour change. There are 5 ITTs in Aberdeenshire: Ellon, Fraserburgh, Huntly, Inverurie and Portlethen.</p> <p>More information about the project, along with masterplans for each of the above towns, can be found at:</p> <p><a href="https://www.aberdeenshire.gov.uk/roads-and-travel/transportation/integrated-travel-towns/">https://www.aberdeenshire.gov.uk/roads-and-travel/transportation/integrated-travel-towns/</a></p> <p>The Aberdeenshire Council Bothy Project, in partnership with Cycling UK, had focussed initially on our 5 Integrated Travel Towns (ITTs) of Ellon, Fraserburgh, Huntly, Inverurie and Portlethen and is now ready to be expanded</p> <p>The Bothy has been particularly successful in engaging people who were not already confident cyclists, and in attracting more women to cycle, with over 70% of the participants in cycling</p>


			<p>sessions this year being female.</p> <p>Around 80% of participants surveyed in the training sessions did not feel comfortable cycling on roads prior to their sessions, however after those sessions, 95% of those surveyed felt more confident about cycling and 90% felt safer. More than half of the participants surveyed planned to start cycling for journeys they were presently doing via car.</p> <p>Financial year 2022-2023 will see the expansion of the project to Peterhead, along with a review of the current locations. Statistics as of March 2022:</p> <p>Target Reach      Achieved Reach</p> <p>Number of people engaged 150    966</p> <p>Number of events run (Pop Up events, maintenance sessions) 25    28 Led Rides 50    43</p> <p>Better Biking Sessions 30    65</p> <p>Family Cycling Sessions 10    33</p>
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**3.192 Development of the Multi-Use path between Oldmeldrum and Inverurie**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) - development of the Multi-Use path between Oldmeldrum and Inverurie	 In Progress	15%	31-Mar-2023	Inverurie to Oldmeldrum  Ph1 Relief Road Link – Work is scheduled to commence to create the first stage link between Inverurie and the new Malcom Allan bridge at Uryside Park. Following several discussions with Malcolm Allan early access to the relief road

				<p>from the bridge, passing adjacent to the development site has been granted which will allow the path to be extended towards the relief road.</p> <p>Ph2 Lethenty Mill Link - Route options beyond the relief road to Lethenty Mill had stalled in 2021 due to landowner issues, however the Meldrum Paths Group have had a positive response to an alternative route which would link to Lethenty Mill and officers will be working with the paths group during 2022 to try to facilitate this next link.</p>
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**3.193 Installation of an EV Charger at Balmedie**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) - installation of an EV Charger at Balmedie	 Overdue	50%	31-Oct-2021	<p>A contractor has now been appointed to install the unit at Balmedie Library with the project initiation meeting due on 31 May 2022.</p> <p>This unit is being funded by Nestrans</p>

**3.194 Development of the Multi-Use path from Ellon to Aberdeen**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver actions in the Local Transport Strategy (LTS) relating to active travel (walking, cycling etc) - development of the Multi-Use path from Ellon to Aberdeen	 In Progress	30%	31-Mar-2023	<p>A90N Ellon to Aberdeen</p> <p>Ph1:Ellon – Foveran-Newburgh – The Landowner title search phase is approaching completion. Positive engagement with Foveran Community who have agreed to help in any engagement exercises. Consultants commissioned to undertake engagement . Landowners will be contacted in advance to seek meetings to discuss access options.</p> <p>Ph1:Balmedie-Blackdog – Positive engagement has been made with Aberdeen Roads Ltd who are the current landowner operating short section of path between Blackdog and Millden. It has been agreed that the existing asset can be transferred to Aberdeenshire Council and discussions are underway to conclude the agreement to allow connection of the shared use</p>




			paths at either end of this section.  Aberdeen City Update- Colleagues in Aberdeen City had developed a design that would facilitate a link from Bridge of Don to Balmedie. Following a Road Safety Audit, colleagues from Aberdeen City Council have advised that the link between Bridge of Don to Balmedie is to be revisited. No timescale for delivery of the design has been given to date.
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4.12 Countryside Rangers to deliver public, community group and school sessions to raise awareness, understanding and care of our natural and cultural heritage environment				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Countryside Rangers to deliver public, community group and school sessions to raise awareness, understanding and care of our natural and cultural heritage environment	 In Progress	50%	31-Mar-2023	Number of sessions delivered 1 October 2021 - 31 March 2022: 17.

## 4. OUR ENVIRONMENT - RESILIENT COMMUNITIES


### 4. Our Environment : Resilient Communities

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Resilient Communities which sits under the pillar of Our Environment	 In Progress	73%	31-Mar-2023	<b><u>PARENT ACTION</u></b>


### 4.01 Working with Roads & Landscape Services (Structures Section) to secure repairs to Ellon Viaduct

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Deliver regeneration projects and seek funding from National Heritage Lottery Fund and other external sources to support some of projects identified - working with Roads & Landscape Services (Structures Section) to secure repairs to Ellon Viaduct	 In Progress	50%	31-Mar-2023	Update same as previous


### 4.02 Reduce Cash in Transit Costs - remove cash/cheque payments from all Service Points

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop further the Digital Strategy and how customers pay for Council Services - remove cash/cheque payments from all Service Points. For Service Points that did not re-open, there are plans for the Service Point in Ellon to move to a library and possibly Turriff, as pilot schemes.	 Completed	100%	31-Dec-2021	All cash/cheque payments have been removed from Service Points as of 31 July 2021.


**4.03 Work with resilience groups to develop Terms of Reference to ensure clarity around responsibilities, communication, and develop an information hub to allow easy access to relevant and most recent information**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To support communities to be resilient - work with resilience groups to develop Terms of Reference to ensure clarity around responsibilities, communication, and develop an information hub to allow easy access to relevant and most recent information	 In Progress	20%	31-Mar-2023	Communities coming forward post Storm Arwen, Corrie and Malik seeking assistance to develop resilience plans. Area Team working with the Risk and Resilience team to progress.


**4.04 Area specific strategic needs assessments will be undertaken in Ellon, Oldmeldrum and Turriff**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engage effectively with customers and residents to provide the best services - undertake Area specific strategic needs assessments in Ellon (1 June 2021) Oldmeldrum (11 February 2022) and Turriff (to be agreed)	 In Progress	66%	31-Mar-2023	Work will commence in the summer of 2022 to create separate statistical profiles for each of Aberdeenshire's 59 Intermediate Zones. These will be saved in a shared file. This will allow users to pick and choose from the list of profiles in order to build an evidence base suitable for most place-based initiatives.


**4.05 Continue to undertake Community Impact Assessments**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engage effectively with customers and residents to provide the best services - continue to undertake Community Impact Assessments.	 Completed	100%	31-Mar-2023	The second CIA was considered and approved by full council on 23 September 2021.


**4.06 Reopening of Service Point as restrictions are lifted and we emerge from Covid-19 Lockdown**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging effectively with customers and residents to provide the best services - reopening of Service Point as restrictions are lifted and we emerge from Covid-19 Lockdown.	 Completed	100%	31-Oct-2021	Service Points in all areas reopened on 26 April 2021 following the lifting of Covid-19 restrictions, and have continued to remain open since that date. This situation will remain as is, unless future lockdown restrictions are implemented.


**4.07 Review customer interaction following pandemic and potential service provision**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging effectively with customers and residents to provide the best services - review customer interaction following pandemic and potential service provision.	 Overdue	75%	31-Mar-2022	Customer Services continues to monitor customer interaction. However, as all restrictions related to the pandemic have only recently been removed, it is not possible to make an informed decision on future service provision at this time.


**4.08 The Contact Centre continuing to support customers across Aberdeenshire**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engage effectively with customers and residents to provide the best services - the Contact Centre continuing to support customers across Aberdeenshire.	 Completed	100%	31-Mar-2023	During the last quarter, Customer Services has successfully dealt with 31,574 customer queries by telephone, providing support on a range of queries to our customers across Aberdeenshire. We continue to improve on the previous abandonment rate of 40-50%, with successfully answered calls reaching 74% in the last quarter.


**4.09 Develop and deliver a programme of flood risk and coastal protection works each year. Work with partners to deliver actions in the Local Flood Risk Management Plan 2016 - 2022**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Develop and deliver a programme of flood risk and coastal protection works each year.  Local Flood Risk Management Plan 2016 – 2022 – work with partners to deliver the actions in the plan.	 In Progress	75%	31-Mar-2023	No specific schemes were identified for Formartine. Routine inspection/maintenance as required.


**4.10 Refreshing the CLD pages on Aberdeenshire Council website to promote CLD offer**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To secure continuous improvement in outcomes for children, young people, adults and communities - refreshing the CLD pages on Aberdeenshire Council website to promote CLD offer.	 Completed	100%	30-Jun-2021	Some updates are clearing plain English process but all of structure and most of the text refresh is complete


**4.11 Provide communities with information and advice**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
To support communities to be resilient - provide communities with information and advice	 In Progress	50%	31-Mar-2023	Communities coming forward post Storm Arwen seeking assistance to develop resilience plans. Working with the Risk and Resilience team to progress. Work to refine the Formartine information bulletin and lessons learned through the CIA.


**4.12 Countryside Rangers to deliver public, community group and school sessions to raise awareness, understanding and care of our natural and cultural heritage environment**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Countryside Rangers to deliver public, community group and school sessions to raise awareness, understanding and care of our natural and cultural heritage environment	 In Progress	50%	31-Mar-2023	Number of sessions delivered 1 October 2021 - 31 March 2022: 17.

**4.13 Continually review effective routes of communication and digital services to aid application and the reporting of changes in circumstances**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with customers and residents appropriately to ensure that the correct awards of Housing Benefit and Council Tax Reduction are made: Continually review effective routes of communication and digital services to aid application and the reporting of changes in circumstances.	 In Progress	80%	23-Mar-2023	ASAT are continually fine tuning the automation of UC notifications. With recent updates with our software providers being for those cases with Self Employed income to be updated on our system.  Work on our Workflow System is just about to start, with recent migration from old servers to new servers taking place. ASAT will continue to work on Digital Improvements.

**4.14 Continually review effective use of Discretionary Housing Payment Budget to the benefit of the residents of Aberdeenshire who are in receipt of Housing Benefit or Housing Support through their Universal Credit award**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with customers and residents appropriately to encourage application for Discretionary Housing Payments: Continually review effective use of	 In Progress	65%	31-Mar-2023	<b><u>PARENT ACTION</u></b>

Discretionary Housing Payment Budget to the benefit of the residents of Aberdeenshire who are in receipt of Housing Benefit or Housing Support through their Universal Credit award			
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**4.14.1 Continually review effective use of Discretionary Housing Payment Budget to the benefit of the residents of Aberdeenshire who are in receipt of Housing Benefit or Housing Support through their Universal Credit award 2021/22**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with customers and residents appropriately to encourage application for Discretionary Housing Payments: Continually review effective use of Discretionary Housing Payment Budget to the benefit of the residents of Aberdeenshire who are in receipt of Housing Benefit or Housing Support through their Universal Credit award	 Completed	100%	31-Mar-2022	Discretionary Housing Payments are demand led and the budget is constantly monitored as appropriate month on month.  At the moment ASAT is concentrating on rolling over those applications relating to the Social Sector Size Criteria (Bedroom Tax) and any Benefit Cap Cases for the year 2022/23.


**4.14.2 Continually review effective use of Discretionary Housing Payment Budget to the benefit of the residents of Aberdeenshire who are in receipt of Housing Benefit or Housing Support through their Universal Credit award 2022/23**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Engaging with customers and residents appropriately to encourage application for Discretionary Housing Payments: Continually review effective use of Discretionary Housing Payment Budget to the benefit of the residents of Aberdeenshire who are in receipt of Housing Benefit or Housing Support through their Universal Credit award	 In Progress	30%	31-Mar-2023	The Scottish Government has allocated £1,505,365.00 to the DHP budget for the year 2022/23. The majority of the Budget is to help mitigate the Welfare reforms relating to Social Sector Size Criteria (Bedroom Tax) and the Benefit Cap.  Budget spend continues to be monitored and awards are as previously stated demand led. Currently £126,886 has already been awarded with a further £742.431 committed.

## 5. OUR ECONOMY- ECONOMY & ENTERPRISE

5. Our Economy: Economy and Enterprise				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Economy and Enterprise which sits under the pillar of Our Economy	 In Progress	55%	31-Mar-2023	<b><u>PARENT ACTION</u></b>
5.01 Engagement with communities, partners and Cllrs to develop town plans, feasibility studies and seek funding to support implementation				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support the development of Town Centre Action Plans to ensure our town centres are vibrant and well supported - engage with communities, partners and Cllrs to develop town plans, feasibility studies and seek funding to support implementation.	 In Progress	30%	31-Mar-2023	Analysis of Town Plans have reached the final stages development by an external consultant.
5.02 Support communities to explore and develop projects through the Participatory Budgeting process				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support communities to explore & develop projects through the Participatory Budgeting process - events held as required.	 In Progress	10%	31-Mar-2023	Initial discussion with services and early exploration with communities
5.03 Continue with marketing and disposal of development sites at Balmacassie, Ellon and wider Formartine area as sites are identified				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
A location of choice that has a diverse economic base of innovative companies with a skilled workforce and return to full employment, efficient and fit for purpose - continue with marketing and disposal of development sites	 In Progress	50%	31-Mar-2023	Marketing of a number of development sites at Balmacassie continues, plots 16 and 17 sold


5.04 Kick-start programme				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Employability and Skills - Kick-start programme - 8 young people supported through KickStart placements		100%	31-May-2022	Kickstart spend to date: £37,114 The Formartine area has seen an improved uptake of Kickstart places in Aberdeenshire with a further 26% starts to date. We have seen 19 employers offer 38 placements with 15 of those employers and 35 placements approved by the Dept. Working Pensions (DWP). The programme picked up speed as systems and process became embedded within DWP and this has helped speed up decision-making by them. Many employers either lost faith, changed their minds or due to economics decided against continuing. This resulted in 11 posts withdrawn, 5 candidates withdrew and 10 posts were unfilled.
	Completed			

5.05 Net Zero / Energy Transition - Invest Aberdeen				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Net Zero / Energy Transition - Invest Aberdeen - progress reviewed annually	 In Progress	0%	31-Mar-2023	Invest Aberdeen is working to identify investment opportunities relating to the energy transition as well as supporting enquiries from existing businesses to help identify support networks for transitioning to net zero. Working closely with Scottish Enterprise, Scottish Development International and Dept of International Trade, together with other partners, Invest Aberdeen has been actively promoting the regional strengths in the energy industry demonstrating that the region is a leader in a global energy transition. In addition, Invest Aberdeen has been working with skills providers to address the skills shortage and support those with transferable skills to identify opportunities relating to energy transition. Invest Aberdeen will next attend Offshore Europe with a focus on Net Zero/ Energy Transition activity and opportunities.


5.06 Support Trust to deliver Newburgh Links Car Park (Rural Tourism Infrastructure)				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support Trust to deliver Newburgh Links Car Park (Rural Tourism Infrastructure)	 Completed	100%	30-Apr-2022	100% funding secured by the Trust, construction underway.







**5.07 Aberdeenshire Coastal Communities Challenge Fund – Establishment, launch and application rounds**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Funding and Partnerships -Aberdeenshire Coastal Communities Challenge Fund – Establishment, launch and application rounds	 Completed	100%	31-Mar-2022	<p>The following projects in Formartine were approved following a challenge fund application round:</p> <p><b>Project:</b> EGCP – Education &amp; Outreach Development Project Programme  <b>Organisation:</b> EGCP Ltd  <b>Total Cost:</b> £5,128.92  <b>Grant:</b> £4,616.03  <b>Description:</b> Pop-up banners, a-frame signs, binoculars &amp; telescopes to support the work of the East Grampian Coastal Partnership.</p> <p><b>Project:</b> Balmedie Sports Facilities Landscaping  <b>Organisation:</b> Balmedie Leisure Centre Association  <b>Total Cost:</b> £3,842.00  <b>Grant:</b> £3,457.80  <b>Description:</b> CCTV and defibrillator at football pitches in Balmedie Country Park.</p>


**5.08 Maintain stakeholder relationships around the Scottish Government’s Reaching 100 (R100) programme and 5G; and to support communities, businesses and residents to explore different solutions if R100 does not deliver for them**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Digital Connectivity and Inclusion - the creation of additional staff capacity through the City Region Deal to build & maintain stakeholder relationships around the Scottish Government’s Reaching 100 (R100) programme and 5G; & to support communities, businesses & residents to explore different solutions if R100 does not deliver for them.	 In Progress	50%	31-Dec-2022	Economic Development has recently recruited to 3 new posts focussed on digital connectivity, targeting areas that will not benefit from the R100 programme. Work plans are being developed for the new team.


## 6. OUR ECONOMY- ESTATE MODERNISATION

6. Our Economy: Estate Modernisation				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Actions for the Strategic Priority of Estate Modernisation which sits under the pillar of Our Economy	 In Progress	53%	31-Mar-2023	<b><u>PARENT ACTION</u></b>
6.01 Working across all council services to determine requirements for service priorities to be delivered from office space located in Ellon				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
We have an estate that is sustainable, efficient and fit for purpose - working across all council services to determine requirements for service priorities to be delivered from office space located in Ellon.	 In Progress	50%	31-Mar-2023	New office layout/configuration developing in-line with hybrid working practices emerging through Virtual Working Environments/workSTYLE activities
6.02 Progress with appraisal of all operational facilities within Formartine, which extends to 96 facilities, in conjunction with Services as part of Estate Modernisation Programme				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
We have an estate that is sustainable, efficient and fit for purpose - As part of Estate Modernisation Programme, progress with appraisal of all operational facilities within Formartine, which, as at April 2021 extends to 96 facilities, to be progressed in conjunction with Services	 Overdue	50%	31-Mar-2022	Ongoing project
6.03 Continue with detail design and tender activities to deliver new office accommodation within Ellon which also incorporates Family Resource Centre and public library				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Modern, efficient, operational portfolio which align with Council Plan, Priorities and meets Services' requirements	 In Progress	50%	31-Mar-2023	Planning Application approved March 2022, with staged Building Warrant progressing.


**6.04 Continue with timeous marketing and disposal of vacated surplus facilities within Formartine as these are identified as part of emerging strategies and projects**


ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
We have an estate that is sustainable, efficient and fit for purpose - Continue with timeous marketing and disposal of vacated surplus facilities within Formartine as these are identified as part of emerging strategies and projects	 In Progress	50%	31-Mar-2023	At current juncture, only development sites (item 5.03) currently being marketed. A number of facilities are to be marketed in coming months

**6.05 As part of wider corporate benchmarking activities and performance indicators, seek improvement in the proportion of operational buildings that are suitable of their current use. Target to improve performance by 1% each year**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Improved performance (suitability) of operational assets which align with Services operational requirements	 In Progress	50%	31-Mar-2023	Overall performance indicator for April 2022 notes that 482 operational assets are assessed as suitable for their current use - equating to 77.87% (an improvement of 0.5% on previous year). A number of underperforming assets are subject to review review by Services and/or form part of ongoing strategies currently being implemented e.g. workSPACE/Office Space Strategy, Depots etc.

**6.06 As part of wider corporate benchmarking activities and performance indicators, improve the proportion of internal floor area of operational buildings in suitable condition**

ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
We have an estate that is sustainable, efficient and fit for purpose: Improve the proportion of internal floor area of operational buildings in suitable condition	 In Progress	50%	31-Mar-2023	Overall performance indicator for April 2022 notes that 619,980sqm is assessed as being in satisfactory condition – equating to 91.59% (an improvement of 0.76% on previous year). Condition Surveys of operational assets continues.

6.07 Provide support and guidance to community groups prior to commencing with a Community Asset Transfer				
ACTION DESCRIPTION	STATUS	PROGRESS	DUE DATE	LATEST NOTE
Support community groups to promote capacity building prior to commencing with an Asset Transfer - assist groups by providing the guiding them through the process and providing them with the tools to ensure that their policies and procedures are in place and robust, to allow them to progress to full asset transfer.	 In Progress	75%	31-Mar-2023	Community groups considering an Asset Transfer (AT) are supported with general advice and information. They receive further advice and information at Expression of Interest stage and through to an AT request should they progress. AT Policy is currently under review.