

DRAFT RCC SUBMISSION CHECKLIST


















Click [\[i\]](#) to show/hide additional guidance, **(R)** to reset row

Applicant

Locked

RD Checker

Guidance Shown

Key Submission Documents – Required for all consent applications					
	Submission Document	Applicant to complete		AC use only	
	Completed CC1 form. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Completed CC2 form. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	RCC Drawing Register. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Drawings –Road Construction. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Drawings - Street Lighting. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Drawings - Structures. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Factual ground investigation report. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Completed Road Bond Estimation form RB1. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Utility drawings. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Consultation certificates. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Design Certificates. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Confirmation of Designer. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Check certificates. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Copy of Planning SER/QA. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Stage 2 RSA with designer’s response. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Access Statement. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C
	Cycle Audit. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A	U C

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Construction Drawing Submission			
	Design Element	Drawing Number	AC use only

Location Plan

	Showing proposed development on an Ordnance Survey base, showing the proposed road network and its relationship to existing development. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	

Layout Plan(s) [\[i\]](#)

	The proposed centre, building and kerb lines (and also the heel of the footway where this differs from the building line). [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Curve radii of the road alignment and junctions. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Dimensioned visibility splays at road junction. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Vehicular access points to properties. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Pedestrian crossing points at junctions and other locations where dropped kerbs will be located. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Cycle crossing points with dropped kerbs where shared use facilities are proposed. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	The location of all road gullies including connections to sewer and/or SUDS. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	The location of the road drainage system and its discharge points. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	The location and type of lighting columns and lanterns, wall mounted lighting units (if applicable), control pillars, underground cables and road crossing ducts. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	

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	The location of all underground service corridors and ancillary apparatus. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	The full extents of all cut and fill slopes (if applicable). [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	The boundaries of any areas which it is intended will subsequently be offered for adoption or maintenance. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	The layout and specification of all road markings, signs, street name plates and traffic signals including supports and foundations. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Precise site limits. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Ground floor levels (buildings). [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Details of SUDS system. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Driveway gradients. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Locations of traffic calming/ speed-reducing measures. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
	Landscaping layout showing locations of all landscaping within the highway boundary referenced to the landscaping details described in AC standards paragraph 4.3 (o). [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
Road Profiles			
	Road Profiles. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
Typical Cross Sections			

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Construction Drawing Submission			
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	Typical cross sections. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
Standard Construction Details			
	Standard construction details (where reproduced on construction drawings. [i])	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
Site Investigation Information			
	Plan showing accurate location of all trial pits, bore holes and cores relative to current design layout. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
General Arrangement Drawing of All Structures			
	Plan showing the structural form, clear span(s) and other leading dimensions, headroom or clearance, materials, finishes and parapets with elevation, plan and typical cross sections. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	
Details of landscaping			
	Plan showing details of landscaping within the highway boundary for the proposed development. [i]	<input type="checkbox"/> Included	A U C
		<input type="checkbox"/> Not included	

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Design – Additional Support Documents		
Design Element	Drawing Number	AC use only

Drainage

<input type="checkbox"/>	Hydrological Study. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Drainage Design Calculations. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Overland Flow Paths. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C

Pre-Approved Elements. [i]
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<input type="checkbox"/>	Confirmation of Roundabout Design Approval. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Confirmation of Controlled Crossing Design. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Confirmation of Traffic Signal Design. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C

Miscellaneous.

<input type="checkbox"/>	Speed Limit Assessment. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Controlled Crossing Assessment. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Road Restraint System Assessment. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Section 79(1) Agreement. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Servitude/Wayleave legal agreement areas (drainage) identified. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Emergency Access – Legal arrangements proposed. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C
<input type="checkbox"/>	Departures from Standards. [i]	<input type="checkbox"/> Included	<input type="checkbox"/> Not included	A U C

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Click on +/- to add/delete rows

List of all applicable (approved) Non-Standard Details					
	Approved NSD Reference	Approval Date	Included on RCC Drawing Number	Comments (Applicant)	AC use only
+					